



BOARD OF DIRECTORS  
Regular Meeting Agenda  
December 1, 2020, 6:30 p.m.  
19039 Bay Street, El Verano  
(707) 996-1037

Board of Directors  
Jennifer Linfante, President  
Steve Rogers, Vice President  
Bruce Adams  
Jon Foreman  
Ron Prushko

## PUBLIC NOTICE

Pursuant to Governor Newsom's Executive Orders N-25-20, N-29-20 and N-33-20, this meeting may be conducted telephonically or by other electronic means.

**Directors and the public may participate in this open, public meeting remotely: Join Zoom Meeting**

<https://us02web.zoom.us/j/2135226170?pwd=R1lra2FZWVWNmdrVnk16ZTFwelfsUT09>

**Meeting ID: 213 522 6170**

**Password: VOMWD**

**Dial in**

**+1 669 900 6833 US**

**Meeting ID: 213 522 6170**

**Find your local number: <https://us02web.zoom.us/j/2135226170?pwd=R1lra2FZWVWNmdrVnk16ZTFwelfsUT09>**

Time will be provided for public comment. Any member of the public wishing to speak will be allowed 3 minutes to make a statement. Board President will call for comments prior to the Board deliberating on pending action. However, please note that no action can be taken on any item unless printed on the agenda and included with the meeting notice. Therefore, any item discussed by members of the public and not shown on the agenda will only be received for information. The Board of directors may choose to set such item for future discussion and staff report. A full agenda packet is available at the District office for public view. A fee may be charged for copies. During the meeting, information and supporting materials are available in the Boardroom. District facilities and meetings comply with the Americans with Disabilities Act. If special accommodations are needed, please contact the District as soon as possible, but at least two days prior to the meeting.

All open meetings are recorded. Recordings for each meeting are retained for a minimum of 90 calendar days and may be heard upon request, at no cost. Please contact a member of the District staff for assistance. ITEMS ON THIS AGENDA MAY BE TAKEN OUT OF THE ORDER SHOWN.

Any writings or documents provided to a majority of the Board regarding any item on this agenda will be made available for public inspection in the VOMWD office located at the above address during normal business hours.

### **1. CALL TO ORDER – PLEDGE – ROLL CALL**

### **2. PUBLIC COMMENTS:**

*This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration.*

### **3. CONSENT CALENDAR**

It is recommended by the General Manager that these items, which are expected to be routine in nature and without controversy, be received and acted upon by the Board without discussion. If any Board member or interested party requests that an item be removed from the Consent Agenda for discussion, it will be considered separately. The consent calendar may be approved by a single motion.

Item 3.A Minutes of the November 10, 2020 Board of Directors Regular Meeting

4. PUBLIC HEARING – NONE

5. FINANCE & OPERATIONAL REPORTS

Item 5.A Financial Reports & Disbursements for the Month of October

Item 5.B Water Source Report

Item 5.C Operational Updates

6. DIRECTORS' COMMITTEE REPORTS AND COMMENTS

7. GENERAL MANAGER'S AND DISTRICT COUNSEL'S REPORTS

Item 7.A November 14<sup>th</sup> Sonoma Developmental Center Specific Plan Public Workshop Update

Item 7.B Siesta Way Fire Flow Update

Item 7.C New Larbre and Pedroncelli Wells Update

8. DISCUSSION AND ACTION

Item 8.A Award Project No. 2966, Donald Hillside Stabilization, to Advanced Geotechniques Inc. in the amount of \$229,000, and authorize the Interim General Manager to execute the Contract and Notice to Proceed with a change order authority of \$22,900 (10%), for a total amount not to exceed \$251,900.

Item 8.B Approve Notice to Customers of Proposed Rate Increase as Required by Proposition 218

9. CLOSED SESSION

Item 9.A Public employee performance evaluation pursuant to Government Code Section 54957(b): General Counsel.

Item 9.B Consideration of initiation of litigation pursuant to paragraph (4) of Government Code Section 54956.9(d): (one potential case)

## 10. ADJOURNMENT

The next scheduled Board meeting is a regular meeting at 6:30 p.m. on January 5<sup>th</sup>, 2021.

*Posted this 24<sup>th</sup> day of November 2020, online and in three public places.*

A handwritten signature in blue ink, appearing to read "Matt Fullner", is written over a light blue rectangular background.

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Matt Fullner, Interim Board Secretary

VALLEY OF THE MOON WATER DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
For: November 10, 2020

A Regular Meeting of the Board of Directors of the Valley of the Moon Water District was held on November 10, 2020. Pursuant to Governor Newsom’s Executive Orders N-25-20 and N-29-20 this meeting was conducted openly by remote means using the Zoom teleconference service. Directors and the public were provided the opportunity to participate, observe, and comment.

|   |
|---|
| 1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL |
|---|

President Linfante called the meeting to order at 6:31 P.M.

Roll Call by Secretary Fullner noted the following present:

|                            |  |
|----------------------------|--|
| Directors:                 | Steve Rogers<br>Ron Prushko<br>Bruce Adams (arrived late)  |
|                            | Jennifer Linfante  |
| District Counsel           | Morgan Biggerstaff   |
| Consultant to the District | Joan Pugh Newman from Wiley Price & Radulovich, LLP  |
| District Personnel:        | Amanda Hudson, Acting Admin & Finance Manager<br>Matthew Fullner, Interim General Manager<br>Brian Larson, Acting Water System Manager |
| Public:                    | Colleen Yudin-Cowan<br>Gary Bryant<br>Casey Whelan<br>Brandon Steiner  |

|                     |
|---------------------|
| 2. PUBLIC COMMENTS: |
|---------------------|

None

|                     |
|---------------------|
| 3. CONSENT CALENDAR |
|---------------------|

Item 3.A Minutes of the October 6, 2020 Board of Directors Regular Meeting.



**Item 3.B Minutes of the October 7, 2020 Board of Directors Special Meeting (Training).**

**Item 3.C Minutes of the October 28, 2020 Board of Directors Special Meeting (Training).**

**Director Rogers** requested District Counsel’s legal fees through the end of the year. **District Counsel Biggerstaff** said he would provide information regarding legal fees in December when the new board members are in place.

**Director Rogers** made a motion, seconded by **Director Prushko**, to adopt the Consent Calendar as amended.

A roll call vote was taken:

|                   |                              |
|-------------------|------------------------------|
| Director Foreman  | <u>Absent</u>                |
| Director Prushko  | <u>Aye</u>                   |
| Director Adams    | <u>Absent</u> (arrived late) |
| Director Rogers   | <u>Aye</u>                   |
| Director Linfante | <u>Aye</u>                   |

Ayes 3      Noes 0      Absent 2      Abstain 0

|                                 |
|---------------------------------|
| <b>4. PUBLIC HEARING – NONE</b> |
|---------------------------------|

|   |
|---|
| <b>5. FINANCE AND OPERATIONAL REPORTS</b> |
|---|

**Item 5.A Monthly financial reports & disbursements.**

**Director Rogers** made a motion, seconded by **Director Prushko**, to approve the monthly financial reports with amended revenue and expense report, and disbursements for the month of September 2020 in the amount of \$740,690.01.

A roll call vote was taken:

|                   |               |
|-------------------|---------------|
| Director Rogers   | <u>Aye</u>    |
| Director Foreman  | <u>Absent</u> |
| Director Prushko  | <u>Aye</u>    |
| Director Adams    | <u>Aye</u>    |
| Director Linfante | <u>Aye</u>    |

Ayes 4      Noes 0      Absent 1      Abstain 0

**Item 5.B Water source report.**

The wells produced 11% of total water for September. This represents four wells (Donald, Park, Mountain Ave, and AC) running for the month.

Mountain well sustained damage during the lightning storm on 8/17/20. Staff obtained quotes and Pump-Man-NorCal was awarded the contract. Repairs are now being made to the well. Staff hopes to have the well back in operation by late November. Also, the contractor discovered significant plugging in the original screened portions of the casing that will be cleaned as part of the work. We have high hopes that this will increase the well's output.

Lake Sonoma: 70.6% full, Lake Mendocino: 63% of Target Curve as of September 21, 2020

#### **Item 5.C Operational updates.**

As previously discussed, the power pole at Chestnut Booster received a lightning strike on 8/17/20. Staff obtained quotes for repairs, and awarded the contract to Kerry Lemos, who will begin making those repairs to Chestnut soon.

The Saddle Tank project is nearly complete. The tank has been filled with water and tested for VOC's, TON, and bacteria, and passed all three. Paving and final punch list items are being performed this week. The control panel, SCADA system, and input sensors are being installed now. The tank should be online very soon.

One of the neighbors is concerned about the restoration of the road, the contract says to restore the road to, "as good as or better than" before construction started. The private drive was not constructed properly in the first place and had subbase and drainage issues. The concerned neighbor wanted the District to install a proper subbase before doing any finish paving. After speaking to the project engineer about the road issues, we instructed the contractor to follow the contract and restore the existing road as specified in the contract.

Regarding the main project 2984, the crew has been making good progress and has finished the mains on Riddle Road and Brookview Ct and has begun the main abandonment on Arnold Drive in Glen Ellen.

This month the crew replaced a few leaking service lines, as well as some meters that were not replaced by the last meter replacement contractor. The crew also made repairs to a few main leaks over the last month.

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| <b>6. DIRECTORS' COMMITTEE REPORTS</b> |
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#### **Item 6.A October 26<sup>th</sup> Sonoma Valley Groundwater Sustainability Agency meeting**

**Director Rogers** asked if the GSA has discussed how they will fund moving forward. **Interim**

**General Manager Fullner** said that Santa Rosa was meant to be a model for funding, but this has not happened. The more local plans, such as Urban Water Management Plans and Local Hazard Mitigation Plans, mention the need for ground water, the more likely the GSA will be able to apply for grant funding. \$77 million will become available in 2022. **Director Rogers** is not interested in the District paying any more until they have a plan to fund. **Director Adams** agreed. **Interim General Manager Fullner** said he will get more information about GSA funding to bring back to the board.

#### **Item 6.B November 2<sup>nd</sup> Water Advisory Committee and Technical Advisory Committee Meeting Update**

**Interim General Manager Fullner** reported that the EPA awarded the Sonoma-Marín Water Saving Partnership the Sustained Excellence Award.

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| <b>7. GENERAL MANAGER’S AND DISTRICT COUNSEL’S REPORTS</b> |
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#### **Item 7.A Local Hazard Mitigation Plan Update (October 20<sup>th</sup> Public Workshop)**

#### **Item 7.B Urban Water Management Plan Update**

**Director Rogers** asked if additional wells are being addressed. **Interim General Manager Fullner** said the District’s current capacity and records of past production have been provided. Staff is working to give appropriate range for projected water production.

#### **Item 7.C Verano Well Engineering Report Update**

**Director Prushko** asked if an air over water, bladder type tank, would allow for burp off of volatile gas. **Interim General Manager Fullner** said he will ask the engineer about an air over water tank and if it could off gas.

#### **Item 7.D Grand Jury Report Response Update**

**Interim General Manager Fullner** provided update on Grand Jury report response.

**Director Prushko** asked when the construction of the Kearney Ave storage facility would begin. **Interim General Manager Fullner** said year four or five of the CIP budget has funds for engineering. **Director Prushko** asked if there were any proposals for demands for service for Siesta Way. **Interim General Manager Fullner** said not at this time and a hydraulic model would ensure fire flow capacity in that area. **Director Rogers** said he thought it was discussed at a previous board meeting to confirm fire flow prior to the request from Siesta Way contractors and suggested checking previous agenda items then contacting a consultant for a hydraulic model.

#### **Item 7.E Backflow Testing Non-Compliance Update**

**Director Rogers** said the District should charge a fee of \$100 for contracting backflow testers for customers and incentivize HOAs to take on the responsibility of contracting backflow tests. **District Counsel Biggerstaff** said staff can capture the total cost of contracting to charge that amount but would need to discuss further. **Interim General Manager Fullner** said staff will capture total cost of admin time plus the cost of contracting the outside service for backflow tests.

|                                 |
|---------------------------------|
| <b>8. DISCUSSION AND ACTION</b> |
|---------------------------------|

**Item 8.A Approval of Side Letter Agreement to Memorandum of Understanding (MOU) and Updates to the Employee Handbook**

There was discussion around the accrual of vacation time portion of the side letter. **Director Rogers** said the accrued vacation time should be paid out at the end of each year if over 100 hours rather than allowed to carryover.

**Director Adams** made a motion, seconded by **Director Prushko**, to approve the side letter agreement to the memorandum of understanding (MOU).

A roll call vote was taken:

|                   |               |
|-------------------|---------------|
| Director Foreman  | <u>Absent</u> |
| Director Prushko  | <u>Aye</u>    |
| Director Rogers   | <u>No</u>     |
| Director Linfante | <u>Aye</u>    |
| Director Adams    | <u>Aye</u>    |

Ayes 3      Noes 1      Absent 1      Abstain 0

**Director Rogers** requested the “at will” employee” ~~portion~~ language in the Employee Handbook be moved to a later part of the document.

**Director Adams** made a motion, seconded by **Director Prushko**, to approve the updates to the Employee Handbook as amended during the meeting.

A roll call vote was taken:

|                   |               |
|-------------------|---------------|
| Director Foreman  | <u>Absent</u> |
| Director Prushko  | <u>Aye</u>    |
| Director Rogers   | <u>Aye</u>    |
| Director Linfante | <u>Aye</u>    |
| Director Adams    | <u>Aye</u>    |

Ayes 4      Noes 0      Absent 1      Abstain 0

**Item 8.B Resolution No. 201101 Adopting an Amended Conflict of Interest Code**

**Director Rogers** made a motion, seconded by **Director Prushko**, to adopt Resolution No. 201101 Adopting an Amended Conflict of Interest Code.

A roll call vote was taken:

|                   |               |
|-------------------|---------------|
| Director Foreman  | <u>Absent</u> |
| Director Prushko  | <u>Aye</u>    |
| Director Rogers   | <u>Aye</u>    |
| Director Linfante | <u>Aye</u>    |
| Director Adams    | <u>Aye</u>    |

Ayes 4      Noes 0      Absent 1      Abstain 0

**Item 8.C Resolution No. 201102 Approving an Amendment to the CIP Budget for Fiscal Year 2020-2021**

**Director Adams** made a motion, seconded by **Director Rogers**, to adopt Resolution No. 201102 Approving an Amendment to the CIP Budget for Fiscal Year 2020-2021.

A roll call vote was taken:

|                   |               |
|-------------------|---------------|
| Director Foreman  | <u>Absent</u> |
| Director Prushko  | <u>Aye</u>    |
| Director Rogers   | <u>Aye</u>    |
| Director Linfante | <u>Aye</u>    |
| Director Adams    | <u>Aye</u>    |

Ayes 4      Noes 0      Absent 1      Abstain 0

**Item 8.D Resolution No. 201103 Authorizing the Interim General Manager to Negotiate and Execute All Documents Related to Easements Necessary for the Donald Hillside Stabilization Project**

**Director Adams** made a motion, seconded by **Director Rogers**, to adopt Resolution No. 201103 Authorizing the Interim General Manager to Negotiate and Execute All Documents Related to the Easements Necessary for the Donald Hillside Stabilization Project.

A roll call vote was taken:

|                   |               |
|-------------------|---------------|
| Director Foreman  | <u>Absent</u> |
| Director Prushko  | <u>Aye</u>    |
| Director Rogers   | <u>Aye</u>    |
| Director Linfante | <u>Aye</u>    |

Director Adams Aye

Ayes 4 Noes 0 Absent 1 Abstain 0

**Item 8.E January 2021 Proposed Rate Increases and Issuance of Proposition 218 Notices**

**Director Prushko** said he understood that the wells were intended to cover the cost of a rate increase and there would be no rate increases. **Director Linfante** said she understood that the District needed to follow the rate study.

**Director Adams** made a motion, seconded by **Director Rogers**, to direct staff to prepare a draft prop 218 notice to be brought at the regular December Board meeting for approval.

A roll call vote was taken:

|                   |               |
|-------------------|---------------|
| Director Foreman  | <u>Absent</u> |
| Director Prushko  | <u>No</u>     |
| Director Rogers   | <u>Aye</u>    |
| Director Linfante | <u>Aye</u>    |
| Director Adams    | <u>Aye</u>    |

Ayes 3 Noes 1 Absent 1 Abstain 0

**9. CLOSED SESSION**

None

**10. ADJOURNMENT**

**President Linfante** adjourned the meeting at 8:53 P.M. PST. The next scheduled meeting is a Regular Meeting on December 1, 2020.

\_\_\_\_\_  
Matthew Fullner, Acting Board Secretary

\_\_\_\_\_  
Jennifer Linfante, Board President

## MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Amanda Hudson, Acting Administration & Finance Manager

SUBJECT: Monthly Financial Reports & Disbursements for October 2020

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**Recommendation:**

Receive and approve, by roll call vote, the monthly financial reports and disbursements for the month of October.

**Attachments:**

Monthly Financial Disbursements  
Monthly Board Member Disbursements  
Monthly Revenue & Expense Comparison Report  
Report of Investments  
Capital Improvement Project Summary

# VALLEY OF THE MOON WATER DISTRICT

## Monthly Financial Disbursements

October 2020

The following demands made against the District are listed for approval and authorization to pay, in accordance with Section 31302 of the California Water Code, being a part of the County Water District Law:

| CK # Vendor Name                          | Invoice Description  | Amount     |
|---|--|------------|
| 38026 CALIFORNIA STATE DISBURSEMENT       | REMITTANCE ID: 200000001139624   | 333.69     |
| 38027 SONOMA CO. WATER AGENCY             | WATER PURCHASES: 7/23-8/20/20  | 287,162.35 |
| 38028 ACCOUNTEMPS                         | WEEKS ENDING 9/25, 10/2, 10/9/2020   | 8,181.60   |
| 38029 ACWA/JPIA                           | GROUP INSURANCE (NOVEMBER)   | 2,316.68   |
| 38030 AFLAC                               | AFLAC PREMIUM - SEPTEMBER BILLING PERIOD                                   | 1,186.58   |
| 38031 AT&T                                | TELEPHONE - ADMIN OFFICES  | 41.98      |
| 38032 BAY AREA BARRICADE, INC.            | O&M SAFETY SUPPLIES  | 441.12     |
| 38033 BSK ASSOCIATES                      | WATER QUALITY TESTING - NEW LARBRE WELL                                    | 812.00     |
| 38034 CALTEST LABORATORY                  | ROUTINE WATER TESTING (OCTOBER)  | 1,480.00   |
| 38035 CINTAS                              | SERVICE TO REPLENISH EMERGENCY SUPPLIES                                    | 214.34     |
| 38036 COMCAST                             | INTERNET SERVICE (OCTOBER)   | 154.96     |
| 38037 CORE UTILITIES, INC.                | NETWORK AND IT CONSULTING SERVICES   | 1,830.00   |
| 38038 CSW/ST2 ENGINEERING GROUP, INC      | AGREEMENT# P-1 P-2 DATED 07/28/20 MAIN REPLACEMENT                         | 6,579.00   |
| 38039 DEWITT'S TIRE RECYCLE & AUTO REPAIR | VEHICLE MAINT - REPLACE TIRES  | 393.77     |
| 38040 DMV RENEWAL                         | 2015 VAN 4PF2115   | 10.00      |
| 38041 FAUSTINO ENTERPRISES, INC           | O/M - HYDRAULIC FITTING ON LIFT  | 222.35     |
| 38042 FEDEX                               | SHIPPING FOR SAMPLES NEW LARBRE WELL                                       | 346.57     |
| 38043 FRIEDMAN'S HOME IMPROVEMENT         | O&M SUPPLIES, O&M SAFETY CLOTHING ALLOWANCE                                | 558.14     |
| 38044 HONEY BUCKET NORTH BAY              | PORTABLE RESTROOM - MAIN REPLACEMENT 9/30-10/27/20                         | 469.79     |
| 38045 INFOSEND, INC                       | SEPTEMBER STATEMENT: BILL PROCESSING & POSTAGE                             | 2,385.81   |
| 38046 JD STRAND TRUCKING, INC.            | HAULING - MAIN PROJECT & NEW SERVICES                                      | 4,285.50   |
| 38047 SAMANTHA MORALES                    | OFFICE SUPPLIES REIMBURSEMENT  | 35.98      |
| 38048 NORTH BAY PETROLEUM                 | FUEL   | 1,762.62   |
| 38049 O'REILLY AUTO PARTS                 | O & M SUPPLIES   | 56.53      |
| 38050 OFFICE DEPOT                        | OFFICE SUPPLIES  | 236.47     |
| 38053 PACE SUPPLY CORP.                   | INVENTORY, O&M SUPPLIES, AMI PROJECT, MAIN REPLACEMENT PROJECT             | 13,176.48  |
| 38054 PARSONS LUMBER & HARDWARE           | MAIN REPLACEMENT & O&M SUPPLIES  | 502.56     |
| 38055 PARK LANDSCAPE MAINTENANCE          | LANDSCAPE MAINTENANCE FOR DISTRICT OFFICES                                 | 339.00     |
| 38056 PETTY CASH                          | POSTAGE, ICE FOR SAMPLES, EMPLOYEE RELATIONS                               | 18.57      |
| 38057 PACIFIC GAS & ELECTRIC CO           | UTILITIES (SEPTEMBER)  | 14,036.41  |
| 38058 QUINONEZ CLEANING SERVICE           | JANITORIAL SERVICE FOR DISTRICT OFFICE (SEPTEMBER)                         | 675.00     |
| 38059 RECOLOGY                            | WASTE DISPOSAL (SEPTEMBER)   | 440.64     |
| 38060 ANSWERNET                           | MONTHLY ANSWERING SERVICE FEE  | 137.78     |
| 38061 SLOAN SAKAI YEUNG & WONG LLP        | ATTORNEY FEES (SEPTEMBER)  | 138.00     |
| 38062 SONOMA AUTO PARTS, INC.             | V-BELT, REPLACED TRUCK BATTERY, PREM/STARTER ROPE AND MAINT FOR ALTERNATOR | 353.15     |
| 38063 SONOMA VALLEY PEST CONT.            | BUILDING PEST CONTROL  | 95.00      |
| 38064 SONOMA MATERIALS                    | MATERIALS FOR PROJECT, GRAVEL  | 476.30     |
| 38065 STANDARD INSURANCE CO.              | GROUP INSURANCES LTD (OCTOBER)   | 311.69     |
| 38066 STAPLES BUSINESS ADVANTAGE          | OFFICE SUPPLIES  | 266.47     |
| 38067 SOILAND CO., INC.                   | SOILS AND ROCKS, O & M MAIN REPAIRS, MAIN REPLACEMENT, FREIGHT             | 2,886.65   |
| 38068 UNITED RENTALS (NORTH AMERICA)      | LIGHT TOWER  | 9,566.77   |
| 38069 VERIZON WIRELESS                    | CELL PHONE SERVICE 9/4-10/3/20   | 200.37     |
| 38070 WATER WORKS ENGINEERS, LLC.         | PROJ 19-023 VOTM SADDLE ROAD TANK THRU 9/30/20                             | 2,818.35   |
| 38071 WHELAN, CASEY                       | CROSS-CONNECTION CONTROL TRAINING TRAVEL REIMBURSEMENT                     | 849.52     |
| 38072 W.K. MCLELLAN COMPANY               | PAVING   | 33,803.45  |
| 38073 MARK CARPENTER                      | CLOSED ACCOUNT - CUSTOMER REFUND   | 93.66      |
| 38074 STEPHANIE CORREIA                   | CLOSED ACCOUNT - CUSTOMER REFUND   | 213.61     |
| 38075 MIKE LARBRE                         | CLOSED ACCOUNT - CUSTOMER REFUND   | 1,594.53   |
| 38076 A. SUSTARICH                        | CLOSED ACCOUNT - CUSTOMER REFUND   | 66.56      |
| 38077 JOHN & ROSEMARY IGARAVIDEZ WA       | CLOSED ACCOUNT - CUSTOMER REFUND   | 96.06      |
| 38078 STATIONARY ENGINEERS, LOCAL 39      | UNION DUES FOR O&M (SEPTEMBER)   | 793.68     |
| 38081 CALIFORNIA STATE DISBURSEMENT       | REMITTANCE ID: 200000001139624   | 333.69     |
| 38082 LOAD HALT, INC.                     | CONFINED SPACE FALL PROTECTION - G-SAVER II                                | 2,740.44   |
| 38083 PIAZZA CONSTRUCTION                 | SADDLE TANK PROJECT PROGRESS BILLING NO. 7                                 | 135,895.41 |



**VALLEY OF THE MOON WATER DISTRICT****Monthly Financial Disbursements****October 2020**

| CK # Vendor Name                         | Invoice Description  | Amount    |
|--|--|-----------|
| 47853 FIRST BANKCARD CENTER              | GENERAC ASSEMBLY CONTROLLER, OFFICE SUPPLIES, 8X8 OFFICE PHONE SYSTEM, INDEE | 4,249.90  |
| 101420 WESTAMERICA BANK                  | LEADERSHIP DEVELOPMENT COURSE TRAINING O&M, O&M SAFETY CLOTHING, INTERNET    | 2,193.33  |
| 10520I RETIREES                          | RETIREES BENEFITS (SEPTEMBER)  | 4,521.67  |
| 1630 FIRST BANKCARD CENTER               | WELL #9 SAMPLES, 8X8 OFFICE PHONE SYSTEM, O&M SUPPLIES, NOTARY SERVICE, MAIN | 2,270.82  |
| 162130 EFTPS FEDERAL TAX WITHHOLDING     | FEDERAL W/H TAX/FICA/MEDICARE PAYROLL 10/8/20                                | 14,116.34 |
| 6963 EFTPS FEDERAL TAX WITHHOLDING       | FEDERAL W/H TAX/FICA/MEDICARE PAYROLL 10/22/20                               | 13,828.58 |
| 222245 VALIC                             | DEFERRED COMP CONTRIBUTION PAYROLL 10/8/20                                   | 1,000.00  |
| 231741 VALIC                             | DEFERRED COMP CONTRIBUTION PAYROLL 10/22/20                                  | 1,000.00  |
| 579552 CALIFORNIA EMPLOYMENT DEVELOPMENT | S.D.I. & STATE TAX WITHHOLDING PAYROLL 10/22/20                              | 2,660.06  |
| 685751 PERS                              | PEPRA RETIREMENT CONTRIBUTION PAYROLL 10/8/20                                | 6,273.09  |
| 685752 PERS                              | CLASSIC RETIREMENT CONTRIBUTION PAYROLL 10/8/20                              | 2,069.27  |
| 685753 PERS                              | DEFERRED COMP CONTRIBUTION PAYROLL 10/8/20                                   | 1,325.00  |
| 693767 PERS                              | PEPRA RETIREMENT CONTRIBUTION PAYROLL 10/22/20                               | 4,737.32  |
| 693768 PERS                              | CLASSIC RETIREMENT CONTRIBUTION PAYROLL 10/22/20                             | 2,069.27  |
| 693769 PERS                              | DEFERRED COMP CONTRIBUTION PAYROLL 10/22/20                                  | 1,125.00  |
| 924768 CALIFORNIA EMPLOYMENT DEVELOPMENT | S.D.I. & STATE TAX WITHHOLDING PAYROLL 10/8/20                               | 2,721.45  |

Net Payroll (After Deductions) 67,464.97

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BOARD PRESIDENT\$678,043.70

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GENERAL MANAGER

Board of Directors  
October Disbursement

|                                | Pay Date   | Adams  | Foreman | Linfante | Prushko | Rogers |
|--------------------------------|------------|--------|---------|----------|---------|--------|
| LHMP Committee Meeting 9/27/20 | 10/8/2020  |        |         |          | 193.00  | 193.00 |
| Financials discussion 10/5/20  | 10/22/2020 |        |         |          |         | 193.00 |
| Virtual Board Meeting 10/6/20  | 10/22/2020 | 193.00 | 193.00  | 193.00   | 193.00  | 193.00 |

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|           |         |         |         |         |         |
|-----------|---------|---------|---------|---------|---------|
| Total     | 193.00  | 193.00  | 193.00  | 386.00  | 579.00  |
| YTD Total | 1341.00 | 1910.00 | 1341.00 | 2113.00 | 2108.00 |

VALLEY OF THE MOON WATER DISTRICT  
MONTHLY REVENUE AND EXPENSE COMPARISON  
PERIOD ENDING OCTOBER 31, 2020

Page.: 1  
67% of year remaining

|                                    | Actual<br>18-19  | Actual<br>19-20  | Approved<br>Budget<br>20-21 | Current<br>Month<br>October | Fiscal Year<br>To Date<br>07/20-06/21 | Budget<br>Remaining | %<br>Remaining | Forecasting Notes & Significant<br>Changes for 2020/2021                                  |
|------------------------------------|------------------|------------------|-----------------------------|-----------------------------|---------------------------------------|---------------------|----------------|---|
| <b>Revenues</b>                    |                  |                  |                             |                             |                                       |                     |                |   |
| Interest Income                    | \$ 100,174       | \$ 103,320       | \$ 105,805                  | 13,864                      | \$ 35,070                             | \$ 70,735           | 67%            |   |
| Gain on Sale of Assets             | -                | -                | -                           | -                           | -                                     | -                   | -              |   |
| Operating Revenue                  | 6,517,224        | 6,654,453        | 7,015,482                   | 808,516                     | 2,928,776                             | 4,086,706           | 58%            |   |
| Customer Penalties & Fees          | 53,825           | 50,115           | 50,473                      | 1,392                       | 7,721                                 | 42,752              | 85%            |   |
|                                    |                  |                  |                             |                             |                                       |                     |                | Abraham's Farm - Water Facilities Installation  |
| Misc. Income                       | 71,800           | 25,641           | 26,000                      | -                           | 66,583                                | (40,583)            | -156%          | \$64,993  |
| Leak Adjustments                   | -                | (9,614)          | (9,613)                     | -                           | -                                     | (9,613)             | 0%             |   |
| <b>Total Revenue</b>               | <b>6,743,023</b> | <b>6,743,023</b> | <b>7,188,147</b>            | <b>823,772</b>              | <b>3,038,150</b>                      | <b>4,149,997</b>    | <b>58%</b>     |   |
| <b>Expenses</b>                    |                  |                  |                             |                             |                                       |                     |                |   |
| <b>Salaries:</b>                   |                  |                  |                             |                             |                                       |                     |                |   |
|                                    |                  |                  |                             |                             |                                       |                     |                | WSM salary included in approved budget;<br>recategorized to Administration salaries since |
| O&M - Operating Wages              | 681,708          | 746,270          | 956,226                     | 60,748                      | 285,502                               | 670,725             | 70%            | 8/05/20   |
| Stand-By                           | 28,836           | 29,731           | 29,526                      | 2,748                       | 11,221                                | 18,305              | 62%            |   |
| <b>Net O&amp;M Operating Wages</b> | <b>710,544</b>   | <b>776,001</b>   | <b>985,752</b>              | <b>63,496</b>               | <b>296,723</b>                        | <b>689,030</b>      | <b>70%</b>     |   |

|   |                  |                  |                  |                |                |                |            |
|---|------------------|------------------|------------------|----------------|----------------|----------------|------------|
| Administration                                  | 477,019          | 477,145          | 499,907          | 39,332         | 212,063        | 287,844        | 58%        |
| <b>Total Salaries</b>                           | <b>1,187,563</b> | <b>1,253,146</b> | <b>1,485,659</b> | <b>102,828</b> | <b>508,786</b> | <b>976,873</b> | <b>66%</b> |
| Weighted Wages Transferred to Capital Projects  | (234,151)        | (226,389)        | (608,485)        | (42,116)       | (208,385)      | (400,100)      | 66%        |
| <b>Net Operating Wages</b>                      | <b>953,412</b>   | <b>1,026,757</b> | <b>877,174</b>   | <b>60,713</b>  | <b>300,401</b> | <b>576,773</b> | <b>66%</b> |
| <i>Net Wages used to calculate Net Position</i> |                  |                  |                  |                |                |                |            |
| <b>Benefits:</b>                                |                  |                  |                  |                |                |                |            |
| O&M - Operating & Maintenance                   | 112,926          | 149,753          | 219,109          | 15,087         | 64,277         | 154,832        | 71%        |
| Administration                                  | 91,544           | 92,693           | 109,039          | 11,343         | 40,014         | 69,025         | 63%        |
| Retirees  | 126,611          | 86,604           | 78,704           | 5,885          | 24,677         | 54,027         | 69%        |
| <b>Total Benefits</b>                           | <b>331,081</b>   | <b>329,051</b>   | <b>406,852</b>   | <b>32,315</b>  | <b>128,968</b> | <b>277,884</b> | <b>68%</b> |
| <b>Mandatory Costs</b>                          |                  |                  |                  |                |                |                |            |
| <b>Workers Comp:</b>                            |                  |                  |                  |                |                |                |            |
| Operating & Maintenance                         | 33,472           | 31,452           | 31,500           | 6,122          | 11,976         | 19,524         | 62%        |
| Acct/Administration                             | 4,356            | 4,594            | 4,600            | 986            | 1,720          | 2,880          | 63%        |
| <b>FICA/Medicare:</b>                           |                  |                  |                  |                |                |                |            |
| Operating & Maintenance                         | 55,934           | 63,979           | 69,099           | 4,899          | 22,838         | 46,261         | 67%        |
| Administration                                  | 24,882           | 33,643           | 38,113           | 2,613          | 14,957         | 23,156         | 61%        |
| <b>District Portion/Retirement:</b>             |                  |                  |                  |                |                |                |            |
| Operating & Maintenance                         | 57,974           | 73,511           | 75,803           | 5,947          | 27,520         | 48,283         | 64%        |
| Administration                                  | 29,641           | 38,077           | 34,390           | 3,296          | 17,687         | 16,703         | 49%        |
| CalPERS Accrued Liability                       | 139,875          | 210,301          | 210,500          | -              | 210,500        | -              | 0%         |
| <b>Total Mandatory Costs</b>                    | <b>346,134</b>   | <b>455,556</b>   | <b>464,004</b>   | <b>23,863</b>  | <b>307,198</b> | <b>156,806</b> | <b>34%</b> |

|                                    |                  |                  |                  |              |              |               |            |   |
|------------------------------------|------------------|------------------|------------------|--------------|--------------|---------------|------------|---|
| Total Gross Employee Costs         | 1,864,778        | 2,037,753        | 2,356,515        | 159,006      | 944,952      | 1,411,564     | 60%        | For display only, not used to calculate Net Position due to Estimated Transfer of wages & overhead to Capital |
| <b>Travel &amp; Training</b>       |                  |                  |                  |              |              |               |            |   |
| Operating & Maintenance            | 11,673           | 7,760            | 7,500            | 850          | 4,525        | 2,975         | 40%        | Cross connection in-house specialist & Leadership Development course  |
| Administration                     | 10,569           | 12,121           | 12,000           | -            | 765          | 11,235        | 94%        | Minimal travel and cost. Virtual Meetings during current COVID-19 circumstances.                              |
| <b>Total Travel &amp; Training</b> | <b>22,242</b>    | <b>19,881</b>    | <b>19,500</b>    | <b>850</b>   | <b>5,290</b> | <b>14,210</b> | <b>73%</b> |   |
| <b>Board of Directors:</b>         |                  |                  |                  |              |              |               |            |   |
| Meeting Compensation               | 9,313            | 15,403           | 17,500           | 1,662        | 9,487        | 8,013         | 46%        |   |
| Travel & Training                  | 1,228            | 5,479            | 14,834           | -            | -            | 14,834        | 100%       | Minimal Travel during current COVID-19  |
| <b>Total Board Expenses</b>        | <b>\$ 10,541</b> | <b>\$ 20,881</b> | <b>\$ 32,334</b> | <b>1,662</b> | <b>9,487</b> | <b>22,847</b> | <b>71%</b> |   |
| <b>Services &amp; Supplies</b>     |                  |                  |                  |              |              |               |            |   |
| Purchased Water                    | \$ 1,947,045     | \$ 2,108,460     | \$ 2,390,814     | \$ 290,042   | \$ 1,204,287 | \$ 1,186,527  | 50%        | Summer usage without wells. This will taper off and level after the winter.                                   |
| Safety & Clothing Allowance        | 6,036            | 10,201           | 11,422           | 431          | 3,262        | 8,160         | 71%        |   |
| Vehicle Maintenance                | 8,729            | 10,357           | 8,800            | 262          | 1,610        | 7,190         | 82%        | Minimal maintenance due to newer vehicles   |
| Election Costs                     | 10,871           | -                | 16,307           | -            | -            | 16,307        | 100%       |   |
| Employee Relations                 | 2,451            | 4,219            | 4,200            | -            | 540          | 3,660         | 87%        |   |
| Legal Fees                         | 45,932           | 103,981          | 75,000           | 32,684       | 116,379      | (41,379)      | -55%       | Bold, Polisner, Maddow, Nelson & Judson   |
| Engineering General Support        | 98,905           | -                | 10,000           | -            | -            | 10,000        | 100%       |   |
| Misc. Expenses/Contributions       | 127,469          | 22,223           | 25,000           | -            | 25,000       | -             | 0%         | Sonoma Valley Groundwater Sustainability Agency   |
| Advertising                        | 60               | -                | 4,000            | -            | -            | 4,000         | 100%       |   |
| Outside Services                   | 60,764           | 31,985           | 31,480           | 6,055        | 12,018       | 19,462        | 62%        |   |
| Annual Audit                       | 7,771            | 12,867           | 9,650            | -            | -            | 9,650         | 100%       |   |
| Bad Debts/Collections              | 12,188           | 1,969            | 2,000            | 62           | 76           | 1,924         | 96%        |   |
| Building MTNC.                     | 2,211            | 16,024           | 10,973           | 5,418        | 5,849        | 5,124         | 47%        |   |
| Dues and Subscriptions             | 23,215           | 24,741           | 26,801           | -            | 30           | 26,771        | 100%       |   |
| Equipment MTNC./Repairs            | 25,423           | 18,163           | 15,300           | 5,464        | 10,030       | 5,270         | 34%        |   |
| Fees (County/State)                | 39,649           | 59,519           | 49,219           | 4,037        | 18,647       | 30,572        | 62%        |   |

|   |                   |                    |                  |                   |                    |                  |      |  |
|---|-------------------|--------------------|------------------|-------------------|--------------------|------------------|------|--|
| Fuel  | 23,742            | 24,380             | 23,975           | 5,425             | 11,958             | 12,017           | 50%  |  |
| Bank Charges                                  | 9,117             | 39,074             | 39,074           | -                 | 1,006              | 38,068           | 97%  |  |
| Liability Ins. (Incl. Losses)                 | 51,720            | 41,500             | 41,501           | -                 | 13,586             | 27,915           | 67%  | Premium 7/1/20-6/30/21                       |
| Postage                                       | 19,272            | 21,352             | 23,236           | 33                | 4,535              | 18,701           | 80%  |  |
| Public Information                            | 671               | 6,969              | 4,500            | 320               | 1,379              | 3,121            | 69%  |  |
| Service Contracts                             | 48,287            | 53,205             | 55,754           | 9,629             | 14,345             | 41,409           | 74%  |  |
| Office Supplies                               | 8,546             | 11,031             | 7,800            | 1,382             | 3,509              | 4,291            | 55%  |  |
| Telephone-Internet                            | 11,459            | 13,564             | 11,540           | 1,141             | 6,954              | 4,586            | 40%  | Lightning strike caused excessive data usage |
| Small Tools & Equipment                       | 17,111            | 11,728             | 16,962           | 987               | 2,352              | 14,610           | 86%  |  |
| Trash Disposal                                | 4,943             | 5,307              | 5,400            | 441               | 1,763              | 3,637            | 67%  |  |
| Utilities - PG&E                              | 134,114           | 126,073            | 127,000          | 17,256            | 54,758             | 72,242           | 57%  |  |
| Professional Services                         | 20,425            | 66,387             | 63,910           | 17,785            | 40,883             | 23,027           | 36%  | Includes Staffing Study Payment \$10,000     |
| Water Testing                                 | 35,740            | 32,320             | 37,250           | 2,206             | 11,700             | 25,550           | 69%  |  |
| Water Main Maintenance                        | (1,415)           | 10,787             | 11,000           | 931               | 1,447              | 9,553            | 87%  |  |
| Service Line Maintenance                      | 9,999             | 5,073              | 2,500            | 2,507             | 4,528              | (2,028)          | -81% |  |
| Hydrant Repairs                               | -                 | -                  | 7,000            | -                 | 3,008              | 3,992            | 57%  |  |
| Misc. System Maintenance                      | 54,050            | 3,388              | 5,430            | 145               | 3,565              | 1,865            | 34%  |  |
| Wells Maintenance                             | 7,013             | 13,108             | 14,000           | 1,095             | 1,223              | 12,777           | 91%  |  |
| Pump Maintenance                              | 7,799             | 6,421              | 7,000            | -                 | 1,486              | 5,514            | 79%  |  |
| Storage Tank Maintenance                      | 7,099             | 4,073              | 8,000            | 30                | 523                | 7,477            | 93%  |  |
| Water Conservation Program                    | 4,172             | 32,719             | 4,500            | 600               | 1,250              | 3,250            | 72%  |  |
| Abandoned Projects                            | -                 | -                  | -                | -                 | -                  | -                | 0%   |  |
| Interest Expense                              | 46,991            | 51,645             | 28,151           | -                 | 23,860             | 4,291            | 15%  | Westamerica Annual Loan Interest             |
| Equipment Replacement                         | 1,466             | 1,861              | 5,000            | -                 | -                  | 5,000            | 100% |  |
| Total Services & Supplies                     | 2,941,040         | 3,006,675          | 3,241,449        | 406,368           | 1,607,346          | 1,634,103        | 50%  |  |
| Total Expenses                                | 4,604,450         | 4,858,802          | 5,041,313        | 525,771           | 2,358,690          | 2,682,623        | 53%  |  |
| <b>Revenues Less Expenses</b>                 | <b>2,138,573</b>  | <b>1,965,112</b>   | <b>2,146,834</b> | <b>298,001</b>    | <b>679,460</b>     | <b>1,467,374</b> |      |  |
| Allocation to CIP                             | (1,316,000)       | (2,000,000)        | (2,100,000)      | (175,000)         | (700,000)          | (1,400,000)      |      |  |
| <b>Transfer to/from Undesignated Reserves</b> | <b>\$ 822,573</b> | <b>\$ (34,888)</b> | <b>\$ 46,834</b> | <b>\$ 123,001</b> | <b>\$ (20,540)</b> |                  |      |  |

VALLEY OF THE MOON WATER DISTRICT  
REPORT OF INVESTMENTS AND RESERVES  
For the Month Ended October 2020

Start of Fiscal Year

|                                      |      |    |                         |
|--------------------------------------|------|----|-------------------------|
|                                      | LAIF | \$ | 1,167,264               |
|                                      | SCIP |    | 4,073,863               |
| Westamerica Bank Checking/Petty Cash |      |    | <u>324,962</u>          |
| Total Beginning Cash                 | \$   |    | <u><u>5,566,089</u></u> |

Year To Date

|                                      |      |    |                         |
|--------------------------------------|------|----|-------------------------|
|                                      | LAIF | \$ | 673,618                 |
|                                      | SCIP |    | 4,102,569               |
| Westamerica Bank Checking/Petty Cash |      |    | <u>324,522</u>          |
| Total ending Cash                    | \$   |    | <u><u>5,100,709</u></u> |

|                          |        |        |
|--------------------------|--------|--------|
|                          | LAIF   | SCIP   |
| Average Rate of Interest | 0.620% | 1.141% |

Total Cash/Investment Balance    \$    5,100,709

|  |                           |
|--|---------------------------|
| (1) FY 2020-2021 Board Approved Capital Projects & Rollover Projects | (3,445,713)               |
| Year to Date Capital Project Disbursements                           | 1,216,932                 |
| Remaining Transfer of Current Year Revenues to Capital Project Fund  | 1,400,000                 |
| (2) Board Designated Reserves (Board Approved with 20/21 Budget)     |                           |
| (a) Operations & Maintenance Reserve (3 Months Operations)           | (1,295,000)               |
| (b) Rate Stabilization Reserve                                       | (555,000)                 |
| (c) Capital Improvement Program                                      | (1,100,000)               |
| Total Board Designated Reserves                                      | <u><u>(2,950,000)</u></u> |

Undesignated  
Reserves-  
funding for  
remaining 5-Year  
Capital Plan    \$    1,321,928

Remaining 5-  
Year Capital Plan    \$    5,294,179

[illegible]



|    | A           | B   | C  | D   | N                    | O                       | P                | Q                | T           |
|----|-------------|---|--|---|----------------------|-------------------------|------------------|------------------|-------------|
| 1  | Project #   | Project   | Justification  | Improvement Description   | Total Amended Budget | Current Month - October | YTD Expenditures | Budget Remaining | % Remaining |
| 12 |             |   |  |   | 2020/21              |                         |                  |                  |             |
| 13 | CIP-2957-13 | New Chloretech  | The 5 tab-feeder systems that the District switched to several years ago are not well supported. We can continue to rig them to work for a while, but new parts are not available. | Necessary replacement due to changed ownership and continuing poor support for this mandatory system at all 5 Wells   | 54,000               | -                       | 16,086           | 37,914           | 70%         |
| 14 | CIP-5107    | County of Sonoma Paving Projects requiring adjustments and or relocation of District facilities | Relocation of county Paving projects   | SONOMA COUNTY 2020 PAVEMENT PRESERVATION PROGRAM Center-Grove-Linden-Solano<br>*2020-2021 Annual Budget did not have an "Estimated Roll Over" for CP-5107. Actual Roll Over is included here. | 68,280               | -                       | -                | 68,280           | 100%        |
| 15 | CIP-6001    | New Services  |  | customer pays 100%  |                      | 90                      | 3,070            | (3,070)          |             |
| 17 | CIP-6004    | All Service Replacements  | Planned and unplanned service replacements, higher than normal budget needed due to service replacements needed as a result of 9300 Meter Replacement Program                      | All service replacements combined   | 20,000               | 3,859                   | 15,889           | 4,111            | 21%         |
| 18 | CIP-8100    | Valve Replacement Program   | Valves reaching end of service life or failing   | Valve Replacement Program   | 25,000               | 551                     | 11,190           | 13,810           | 55%         |

|    | A  | B                         | C  | D  | N                    | O                       | P                | Q                | T           |
|----|--|---------------------------|--|--|----------------------|-------------------------|------------------|------------------|-------------|
| 1  | Project #  | Project                   | Justification  | Improvement Description  | Total Amended Budget | Current Month - October | YTD Expenditures | Budget Remaining | % Remaining |
| 20 | CIP-9300   | Meter Replacement Program | current meters at end of service life for accuracy. Reduction of un-accounted for/non-revenue water. | Approx.. 1076 of 7100 (15%)remain OF ALMOST 7200 HAVE TO GO: 12-15 LARGE, IE 3" AND LARGER, 921 5/8, 26 ¾, 49 1", 10 1 1/2 ", 5 2" PLUSE 1025 ERTs (Receiving Prop 1 \$87,500 grant funding toward 19/20 installation) | 502,095              | 143,338                 | 387,959          | 114,136          | 23%         |
| 22 | CIP-2991   | GPS Facilities            | Required for LHMP, UWMP  | 10,000 estimated assets to GPS locate approx.. 600 complete 2020   | 30,000               | 2,724                   | 3,428            | 26,572           | 89%         |
| 23 | <b>Total Facilities and Maintenance Projects</b> |                           |  |  | <b>896,375</b>       | <b>150,561</b>          | <b>455,113</b>   | <b>441,262</b>   | <b>49%</b>  |

|    | A                       | B   | C   | D  | N                    | O                       | P                | Q                | T           |
|----|-------------------------|---|---|--|----------------------|-------------------------|------------------|------------------|-------------|
|    | Project #               | Project   | Justification   | Improvement Description  | Total Amended Budget | Current Month - October | YTD Expenditures | Budget Remaining | % Remaining |
| 1  |                         |   |   |  | 2020/21              |                         |                  |                  |             |
| 25 | CIP-2947                | Walnut Ave, Oak St. & Penny Ln. Water Main Replacement  | Watermain insufficient for fireflow and has reached end of service life   | PROJECT ABOUT 4,000'. ABOUT 900' LEFT TO GO. NEED ONE SOLID MONTH TO FINISH. EXPECT BY MID-JULY DEPENDING ON CV-19 AND OTHER URGENT MATTERS.   | 62,100               | -                       | 63,296           | (1,196)          | -2%         |
| 26 |                         |   |   |  |                      |                         |                  |                  |             |
| 27 | CIP-2967                | Boyes Blvd. Bridge Pipeline Replacement   | County replacing Boyes Bridge   | Total commitment to the County and any additional funding needed to complete any VOMWD portion. What is completion date and when does county expect payment. Any progress payments. COMPLETION UP TO COUNTY. THEY'RE WORKING ON IT. NEW CONTRACT AMOUNT WITH OUR 1 CHANGE ORDER \$327,000. NO PROGRESS PAYMENTS. DOUBLE BUDGETED SO HAVE \$600K. | 215,986              | 134                     | 1,672            | 214,314          | 99%         |
| 28 |                         |   |   |  |                      |                         |                  |                  |             |
| 29 | CIP-2984                | Gibson St., Riddle Rd Easement, Sobre Vista (near Lake Josephine), Brookview & Lomita Water Main Replacements | Watermain insufficient for fireflow and has reached end of service life   | REPLACE WATERMAIN AND SERVICES. . TOTAL PROJECT 2960'. DONE 500'. TO GO 2400'  | 263,096              | 14,970                  | 80,230           | 182,866          | 70%         |
| 30 |                         |   |   |  |                      |                         |                  |                  |             |
| 31 | CIP-2993 (P-1)          | Steel Pipe Replacement  | Replace all remaining aging steel water mains in the distribution system.   | Replace all remaining steel water mains and convert steel laterals to customer service connections throughout distribution system as detailed by Figure 9-2. Mainlines and service lines separate. RFP sent 03/2020. Engineering 07/2020, Construction to begin Spring 2021.   | 18,500               | 8,073                   | 17,253           | 1,247            | 7%          |
| 32 |                         |   |   |  |                      |                         |                  |                  |             |
| 33 | CIP-2996 (P-2)          | Glen Ellen Transmission and Fire Flow Improvement   | Replaces steel water mains, assists with addressing fire flow deficiency in PZ-1F, and increases transmission capability. Verify steel main to be replaced, if steel main is not present then project may be moved to Priority 2. | Replace existing 6-inch and 8-inch steel and ACP water mains with new 10-inch and 12-inch PVC water mains, replace existing service connections, and replace existing fire hydrants. RFP sent 03/2020. Engineering 07/2020, Construction to begin Spring 2021.   | 18,500               | -                       | -                | 18,500           | 100%        |
| 34 |                         |   |   |  |                      |                         |                  |                  |             |
| 35 | Total Pipeline Projects |   |   |  | 578,182              | 23,177                  | 162,451          | 415,731          | 72%         |

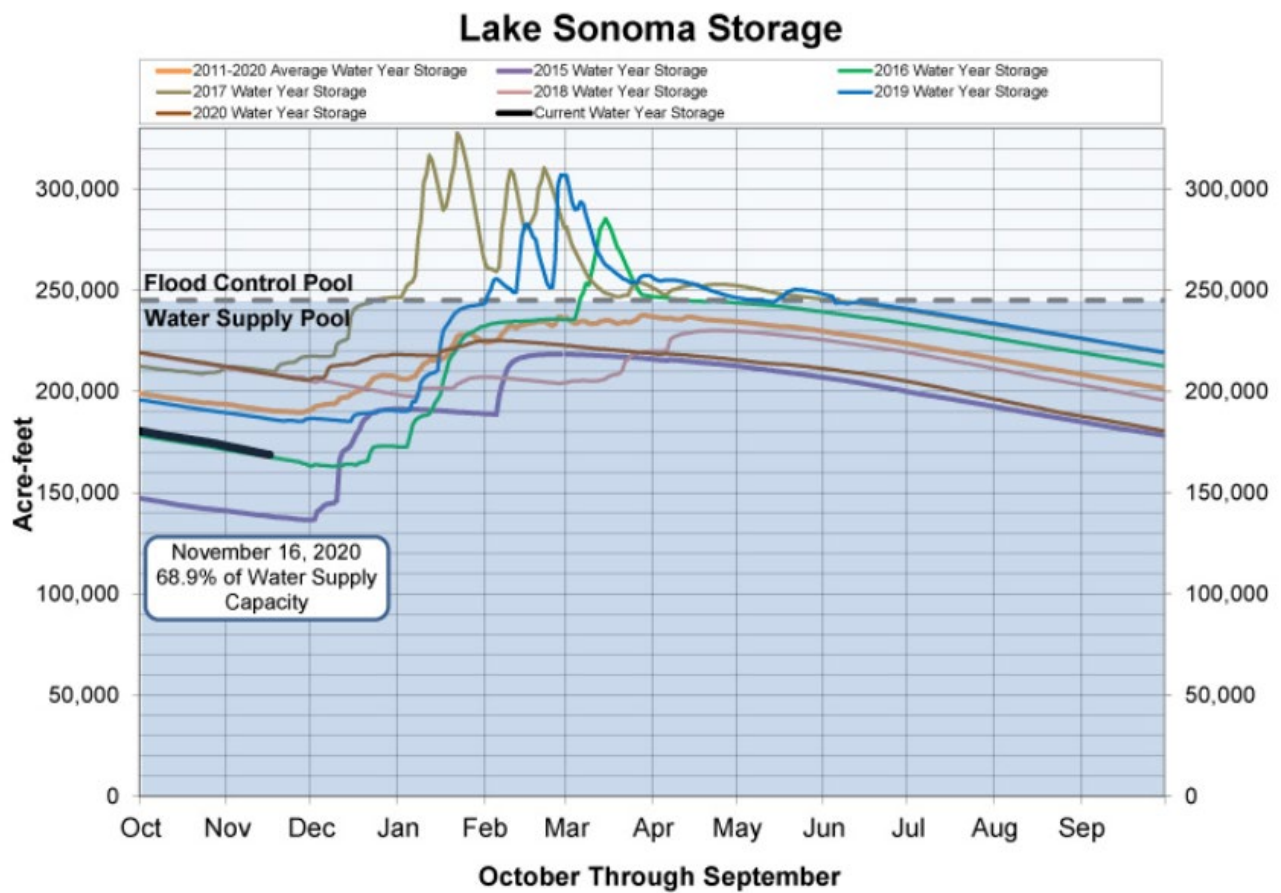
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# MEMORANDUM

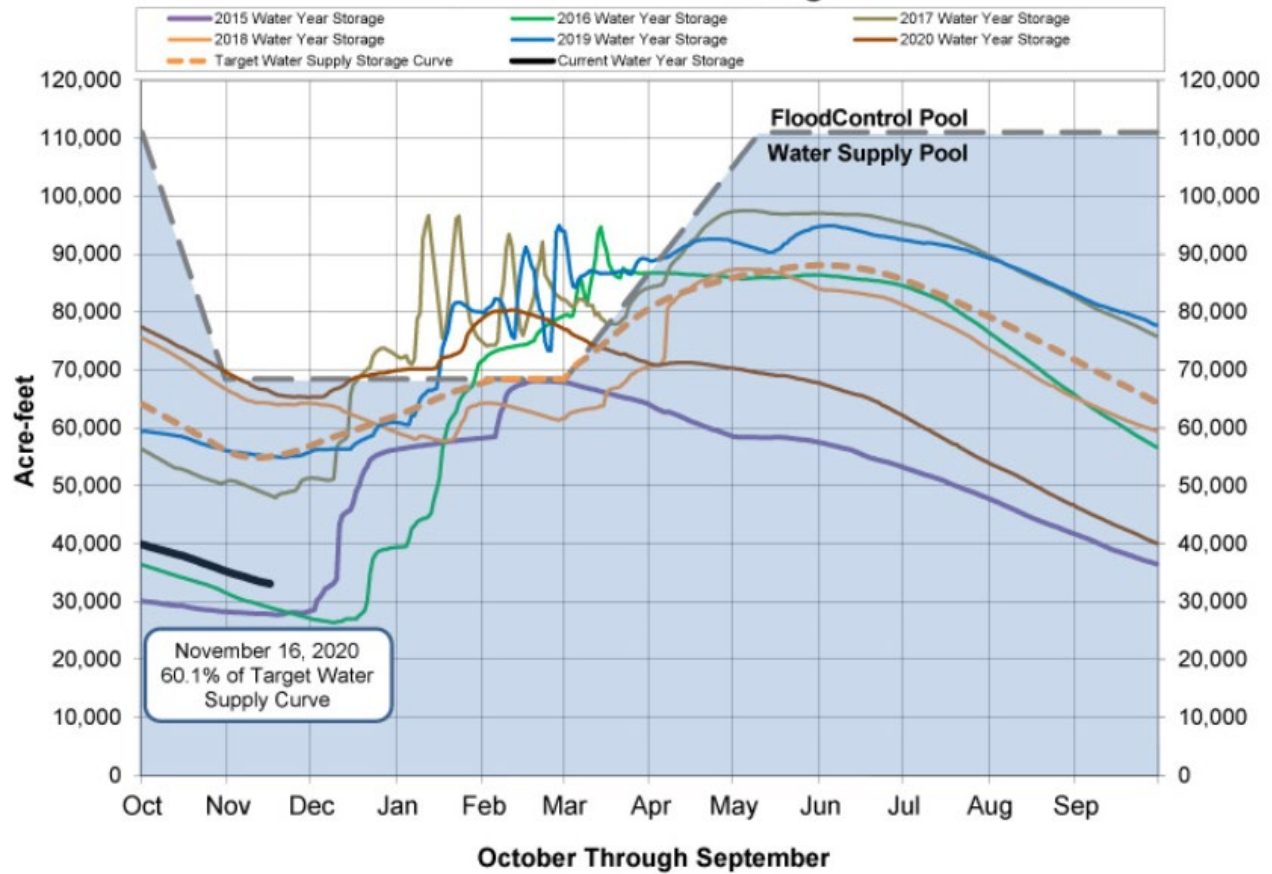
TO: Valley of the Moon Water District Board of Directors

FROM: Brian Larson, Acting Water System Manager

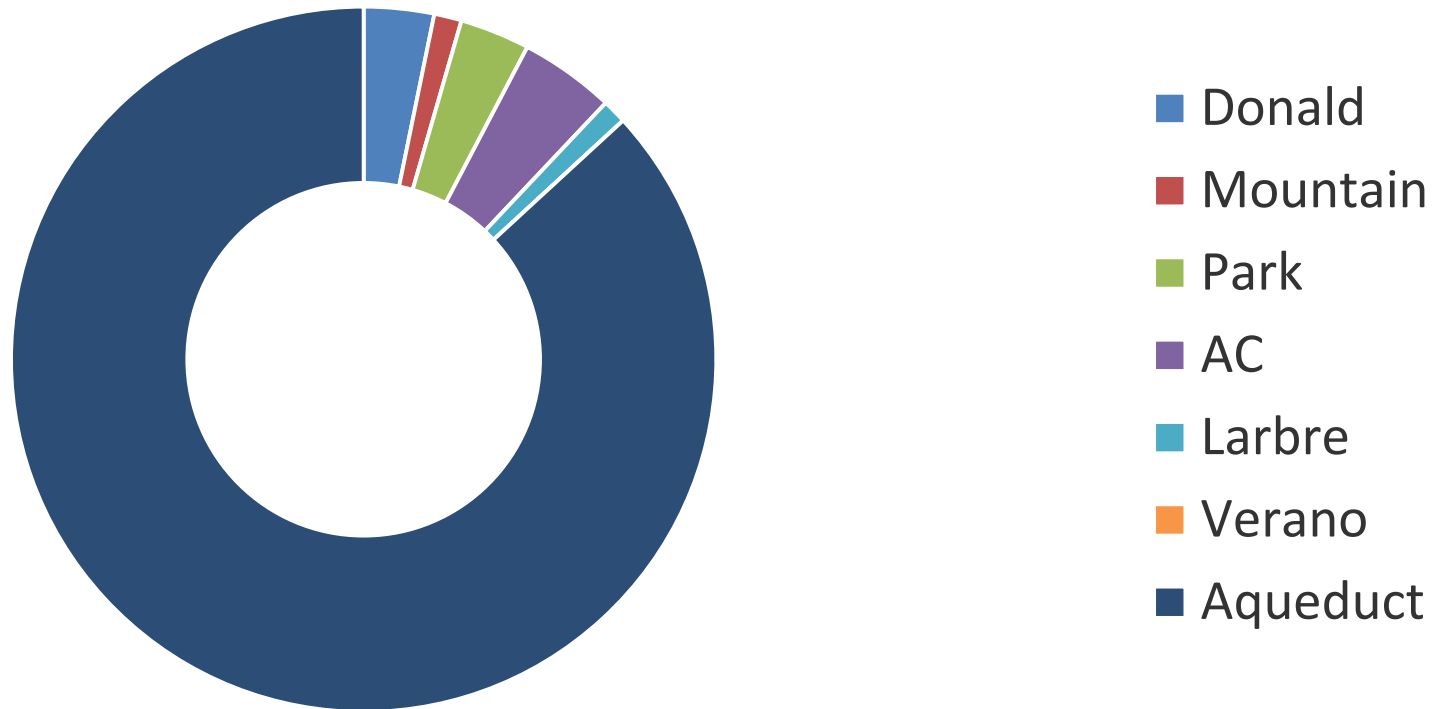
SUBJECT: Water Supply & Water Source Update



## Lake Mendocino Storage



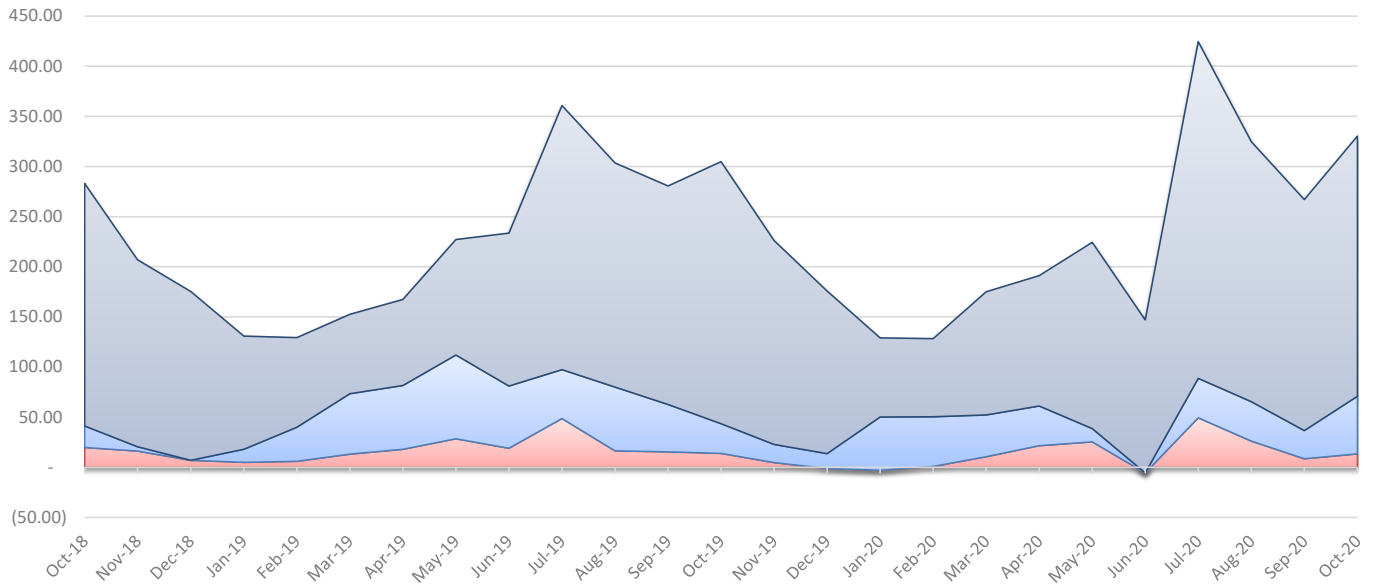
# Water Production



| Actual   | Wells  |          |       |       |        |        |       |          |       |         | Aqueduct   |
|--|--------|----------|-------|-------|--------|--------|-------|----------|-------|---------|------------|
| Month  | Donald | Mountain | Park  | AC    | Larbre | Verano | Total | Aqueduct | Total | Wells % | flow rate* |
| Jul-20   | 1.05   | 13.43    | 11.33 | 13.43 | 0.00   | 0      | 39    | 335.91   | 375   | 10%     | 3.53       |
| Aug-20   | 13.66  | 2.31     | 9.50  | 13.95 | 0.00   | 0      | 39    | 259.36   | 299   | 13%     | 2.73       |
| Sep-20   | 10.17  | 0.00     | 7.83  | 10.30 | 0.00   | 0      | 28    | 230.45   | 259   | 11%     | 2.42       |
| Oct-20   | 15.32  | 0.00     | 11.44 | 16.81 | 13.95  | 0      | 57.52 | 259.45   | 317   | 18%     | 2.73       |
| Nov-20   |        |          |       |       |        |        |       |          | 0     | 0%      | 0.00       |
| Dec-20   |        |          |       |       |        |        |       |          | 0     | 0%      | 0.00       |
| Jan-21   |        |          |       |       |        |        |       |          | 0     | 0%      | 0.00       |
| Feb-21   |        |          |       |       |        |        |       |          | 0     | 0%      | 0.00       |
| Mar-21   |        |          |       |       |        |        |       |          | 0     | 0%      | 0.00       |
| Apr-21   |        |          |       |       |        |        |       |          | 0     | 0%      | 0.00       |
| May-21   |        |          |       |       |        |        |       |          | 0     | 0%      | 0.00       |
| Jun-21   |        |          |       |       |        |        |       |          | 0.00  | 0%      | 0.00       |
| Sub-Total  | 40     | 16       | 40    | 54    | 14     | 0      | 164   | 1,085    | 1,250 | 13%     |            |
| * Average daily rate of flow during the month (in millions of gallons per day) |        |          |       |       |        |        |       |          |       |         |            |
| Annual Target  | 105    | 81       | 80    | 100   | 134    | 0      | 500   | 1,854    | 2,354 | 21%     |            |
| % of Target  | 38%    | 19%      | 50%   | 54%   | 10%    | NA     | 33%   | 59%      | 53%   |         |            |

## Water Supply Sources - Valley of the Moon Water District

### Acre Feet Per Month



■ Water Loss   
 ■ Total Wells   
 ■ Aqueduct

| Month                  | Donald* | Mt Ave* | Park Ave* | Agua Cal* | Larbre* | Aqueduct | Total Wells | Wells % | Total AF Produced | Total AF Deliveries | Water Loss (Rolling 3 month Avg) | Water Loss % |
|------------------------|---------|---------|-----------|-----------|---------|----------|-------------|---------|-------------------|---------------------|----------------------------------|--------------|
| Oct-18                 | 0.02    | 0.01    | 7.99      | 13.37     | 0.00    | 242.11   | 21.38       | 8.11%   | 263.49            | 262.81              | 19.69                            | 7%           |
| Nov-18                 | 1.08    | 0.56    | 0.62      | 1.16      | 1.01    | 186.48   | 4.43        | 2.32%   | 190.91            | 203.27              | 16.14                            | 8%           |
| Dec-18                 | 0.00    | 0.00    | 0.00      | 0.00      | 0.00    | 168.39   | 0.00        | 0.00%   | 168.39            | 183.37              | 6.95                             | 4%           |
| Jan-19                 | 1.35    | 5.68    | 0.02      | 0.02      | 6.17    | 112.88   | 13.24       | 10.50%  | 126.12            | 134.83              | 4.79                             | 4%           |
| Feb-19                 | 6.48    | 8.63    | 0.04      | 6.41      | 12.40   | 89.41    | 33.96       | 27.52%  | 123.37            | 117.29              | 5.94                             | 5%           |
| Mar-19                 | 9.47    | 6.33    | 7.56      | 20.77     | 16.25   | 79.31    | 60.38       | 43.22%  | 139.69            | 111.50              | 12.98                            | 12%          |
| Apr-19                 | 10.78   | 11.83   | 10.98     | 16.73     | 13.44   | 85.79    | 63.75       | 42.63%  | 149.55            | 114.81              | 17.88                            | 16%          |
| May-19                 | 18.16   | 14.62   | 13.61     | 20.40     | 16.83   | 115.03   | 83.61       | 42.09%  | 198.64            | 144.18              | 28.44                            | 20%          |
| Jun-19                 | 16.71   | 11.51   | 10.62     | 10.56     | 12.64   | 152.50   | 62.03       | 28.92%  | 214.53            | 203.64              | 19.07                            | 9%           |
| Jul-19                 | 14.90   | 11.13   | 10.55     | 0.00      | 12.28   | 263.36   | 48.86       | 15.65%  | 312.22            | 213.96              | 48.59                            | 23%          |
| Aug-19                 | 18.23   | 12.97   | 9.69      | 10.16     | 12.46   | 223.63   | 63.50       | 22.12%  | 287.13            | 305.41              | 16.46                            | 5%           |
| Sep-19                 | 13.48   | 8.98    | 0.00      | 15.45     | 9.27    | 217.87   | 47.18       | 17.80%  | 265.05            | 283.67              | 15.48                            | 5%           |
| Oct-19                 | 8.48    | 0.86    | 0.00      | 14.17     | 6.28    | 261.29   | 29.79       | 10.23%  | 291.08            | 281.62              | 13.80                            | 5%           |
| Nov-19                 | 0.00    | 0.00    | 0.00      | 16.28     | 1.88    | 203.23   | 18.16       | 8.20%   | 221.39            | 236.60              | 4.69                             | 2%           |
| Dec-19                 | 4.67    | 3.25    | 0.00      | 5.33      | 1.45    | 162.17   | 14.70       | 8.31%   | 176.86            | 198.78              | (1.14)                           | -1%          |
| Jan-20                 | 13.15   | 11.49   | 9.70      | 18.70     | 0.00    | 78.95    | 53.04       | 40.18%  | 131.99            | 144.24              | (2.90)                           | -2%          |
| Feb-20                 | 13.08   | 9.33    | 10.68     | 14.71     | 1.72    | 77.88    | 49.52       | 38.87%  | 127.40            | 120.87              | 0.83                             | 1%           |
| Mar-20                 | 9.88    | 6.87    | 10.24     | 14.44     | 0.00    | 122.89   | 41.43       | 25.21%  | 164.32            | 130.35              | 10.63                            | 8%           |
| Apr-20                 | 13.60   | 5.57    | 6.45      | 14.06     | 0.00    | 129.99   | 39.68       | 23.39%  | 169.67            | 116.49              | 21.55                            | 18%          |
| May-20                 | 5.28    | 3.07    | 0.00      | 4.95      | 0.00    | 185.66   | 13.30       | 6.68%   | 198.96            | 208.03              | 25.40                            | 12%          |
| Jun-20                 | 0.00    | 0.00    | 0.00      | 0.00      | 0.00    | 152.50   | 0.00        | 0.00%   | 152.50            | 216.22              | (5.59)                           | -3%          |
| Jul-20                 | 1.05    | 13.43   | 11.33     | 13.43     | 0.00    | 335.91   | 39.23       | 10.46%  | 375.14            | 246.92              | 49.34                            | 20%          |
| Aug-20                 | 13.66   | 2.31    | 9.50      | 13.95     | 0.00    | 259.36   | 39.41       | 13.19%  | 298.77            | 264.23              | 26.10                            | 10%          |
| Sep-20                 | 10.17   | 0.00    | 7.83      | 10.30     | 0.00    | 230.45   | 28.30       | 10.94%  | 258.75            | 309.05              | 8.38                             | 3%           |
| Oct-20                 | 15.32   | 0.00    | 11.44     | 16.81     | 13.95   | 259.45   | 57.52       | 18.15%  | 316.97            | 311.63              | 13.27                            | 4%           |
| FY to date (Acre Feet) | 14.70   | 15.73   | 20.83     | 27.37     | -       | 595.27   | 78.64       | 0.24    | 673.91            | 511.15              | 75.44                            | 0.30         |



Date: December 1, 2020  
Item: 7.A

## MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, Interim General Manager

SUBJECT: November 14<sup>th</sup> Sonoma Developmental Center (SDC) Specific Plan Public Workshop Update

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### **Background**

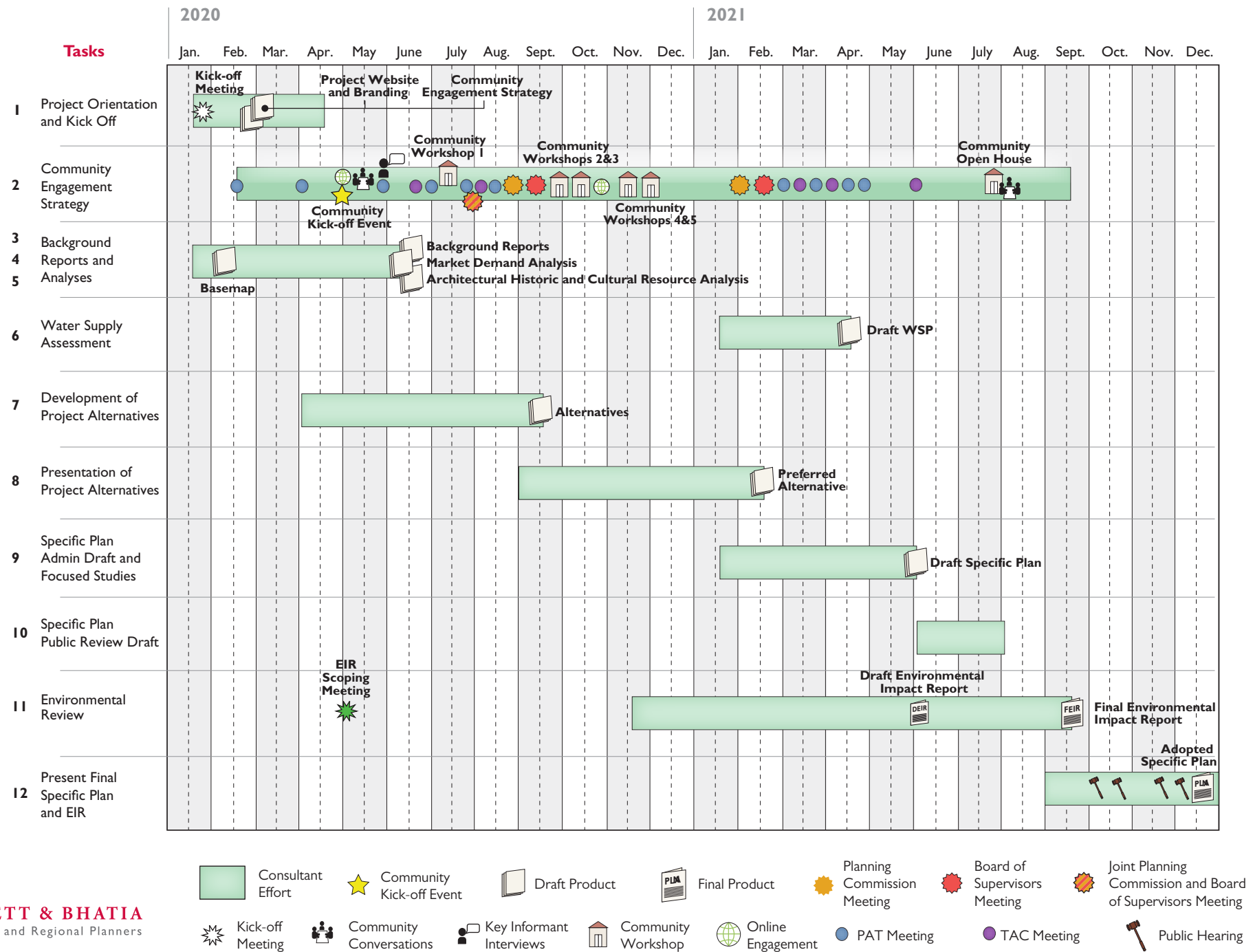
On Saturday, November 14<sup>th</sup>, the County of Sonoma and their Specific Planning consultant, Dyett & Bhatia, Urban and Regional Planners, held the first of five community workshops. This workshop had been delayed by COVID-19 and the fires in Sonoma County by several months.

The workshop was well attended with over 200 participants. The process was designed to be engaging and get the public involved. Breakout rooms were used to get smaller groups together and share/discuss our individual visions for the site and its redevelopment. I felt that the public workshop was successful in creating engagement and getting good ideas and input from community members.

There were several water professionals present, including Colleen Ferguson, engineer from the City of Sonoma, Gary Bryant, future VOMWD Board member and certified water operator, and myself. The conversations around the water infrastructure and lakes on the property were very encouraging. There was also a lot of community support for making sure that the water sources on the property remain available and viable after site redevelopment.

# Schedule

## Sonoma Developmental Center Specific Plan and EIR



Date: December 1, 2020  
Item: 7.B

## MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, Interim General Manager

SUBJECT: Siesta Way Fire Flow Update

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### **Background**

At the November regular Board meeting, there was some discussion around the possible addition of a 92-unit, low income apartment building on Siesta Way and whether the District would be in a position to immediately issue a “Will Serve” letter if one were to be requested. Staff was directed to consult with EKI, the District’s Water Master Plan consultant, regarding capacity for daily demand and the fire flow requirements of such a project.

Staff received an email report of the modeling that shows the District would have sufficient supply and pressure to meet the needs of the project. The modelling of the demand took the two following additional parameters into account:

1. Peak maximum daily system demand and
2. Lower system operating pressures to simulate well operation timeframes

Given the findings of this modelling, staff is comfortable issuing a Will Serve letter for this project.

Date: December 1, 2020  
Item: 7.C

## MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, Interim General Manager

SUBJECT: New Larbre and Pedroncelli Wells Update

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### **Background**

Earlier this year, the District's management team made the decision that, due to the number of other in-house capital projects scheduled, there would not be sufficient time for District staff to install the well houses and mainline extensions that will be needed in order to get the above mentioned new wells on-line. Since that time, the CIP budget has been amended and one project that would have required a large amount of field staff time, has been significantly reduced. Therefore, staff feels that there will be time (albeit, just enough) to do the work outlined above in-house.

Doing the work with our own forces will result in significant cost savings due to several factors:

- No project engineering will be needed
- No bid-documents, bid support, or engineering support will be needed (excepting a possible engineering report for the permit amendment)
- The District will not need to hire an outside contractor and pay prevailing wages

Moving forward in this way should also result in getting the wells on-line sooner, because the cost of engineering would likely use a significant portion of the budget allocated for the project. This could result in all or a portion of the construction being delayed until next fiscal year (after July 1, 2021) when staff could request additional funds for the project.

The draft lease agreements are currently under review by the District's Legal Counsel. Staff's goal is to have lease agreements ready for approval at the January Board meeting so field staff can begin working on the project in the new year.

Date: December 1, 2020  
Item: 8.A

## MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, Interim General Manager

SUBJECT: Award Donald Hillside Stabilization Project No. 2966

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### **Background**

The Donald Hillside began sliding and destroyed part of the fence and encroached on pumping equipment after heavy rains in January of 2017. The District immediately installed a heavy wooden barrier and followed up with concrete “K rails” after the hillside dried and stabilized later that year. The District was eligible for a small FEMA/CalOES reimbursement for the debris removal at that time, however, the stabilization of the hillside is considered mitigation and is therefore not eligible for reimbursement. District staff and the engineer (LACO) spent time reviewing the site and attempting to develop a solution that could be constructed in-house. After a recent geotechnical study in early 2020 however, it was determined that a much more extensive and permanent solution was needed. The work outlined in the attached contract is considered to be the most cost-effective solution that will meet the intention of stabilizing the hillside.

### **Recommendation**

By Roll Call Vote: 1.) Award Project No. 2966, Donald Hillside Stabilization, to Advanced Geotechniques Inc. in the amount of \$229,000, and 2.) Authorize the Interim General Manager to execute the Contract and Notice to Proceed with a change order authority of \$22,900 (10%), for a total amount not to exceed \$251,900.

### **Attachment**

Bid from Advanced Geotechniques Inc. for the Donald Hillside Stabilization work.

**SECTION 00120**  
**BIDDER'S CHECKLIST**

This checklist has been prepared and furnished to aid Bidders in including all necessary supporting information with their bid. Bidder's submittals shall include, but are not limited to, the following:

| <u>Item</u>   | <u>Checked</u> |
|---|----------------|
| A. Bid Form   | <u>X</u>       |
| B. Bod Bond   | <u>X</u>       |
| C. Power-of-Attorney for Surety's Agent to execute Bidder's Bond  | <u>X</u>       |
| D. Authority to sign proposal if signature is by agent other than officer of corporation, partner, or owner | <u>X</u>       |
| E. Addenda Acknowledged   | <u>X</u>       |
| F. List of Subcontractors   | <u>X</u>       |
| G. Contractor's License Number and Class Provided   | <u>X</u>       |

+ + END OF SECTION + +

NOTE TO BIDDER: Use typewriter or BLACK ink for completing this Bid Form

**SECTION 00300**

**BID FORM**

To: Valley of the Moon Water District  
Address: 19039 Bay Street  
Sonoma, California 95476

Project Identification: **Retaining Wall Project**

**1. BIDDER'S DECLARATION AND UNDERSTANDING**

- 1.1. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm, or corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over OWNER.
- 1.2. In submitting this Bid, Bidder acknowledges and accepts CONTRACTOR's representations as more fully set forth in the Agreement Form.
- 1.3. In submitting this Bid, Bidder certifies Bidder is qualified to do business in the state where the Project is located as required by laws, rules, and regulations or, if allowed by statute, covenants to obtain such qualification prior to contract award.

**2. CONTRACT EXECUTION AND BONDS**

- 2.1. The undersigned Bidder agrees, if this Bid is accepted, to enter into an Agreement with OWNER on the form included in the Bidding Documents to perform and furnish Work as specified or indicated in the Bidding Documents for the Contract Price derived from the Bid and within the Contract Times indicated in the Agreement and in accordance with the other terms and conditions of the Bidding Documents.
- 2.2. Bidder accepts the terms and conditions of the Bidding Documents.

**3. INSURANCE**

- 3.1. Bidder further agrees that the Bid amount(s) stated herein includes specific consideration for the specified insurance coverages.

**4. CONTRACT TIMES**

- 4.1. Bidder agrees to accept Contract Times set forth in the Agreement Form.

5. LIQUIDATED DAMAGES

5.1. Bidder accepts the provisions in the Agreement Form as to liquidated damages.

6. ADDENDA

6.1. Bidder hereby acknowledges that it has received Addenda Nos. addendum 1,  
addendum 2, addendum 3, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ (Bidder  
shall insert number of each Addendum received) and agrees that Addenda issued  
are hereby made part of the Bidding Documents, and Bidder further agrees that  
this Bid includes impacts resulting from said Addenda.

7. SUBCONTRACTORS

7.1. Bidder agrees to submit with their Bid a listing of all subcontracting firms or  
businesses that will be awarded subcontracts for portions of the Work which equal  
or exceed one-half of one percent of the Total Contract Price.

8. SALES AND USE TAXES

8.1. The Bidder agrees that all federal, state, and local sales and use taxes are included  
in the stated Bid prices for the Work.

9. BID

Bidder proposes to accept as full payment for the Work shown on the Drawings the  
following:

9.1. Mobilization / Demobilization (not to exceed 5% of total bid) (Lump Sum)

\_\_\_\_\_ \$ 10,000  
Ten thousand \_\_\_\_\_ Dollars

9.2. Furnish and install a Free Standing Retaining Wall with Drain Pipe (Lump Sum).

\_\_\_\_\_ \$ 120,000  
ONE HUNDRED TWENTY THOUSAND Dollars

9.3. Replace Underground Water Pipe with Above Ground Water Pipe with Pipe Supports  
and connect to Existing Pipe. (Lump Sum).

\_\_\_\_\_ \$ 43,000  
FORTY THREE THOUSAND Dollars



9.4. Furnish and install Rock Fall Netting with Anchors. (Lump Sum)

\_\_\_\_\_ \$ 56,000  
FIFTY SIX THOUSAND Dollars

**TOTAL BID (9.1 – 9.4)** \$ 229,000

TWO HUNDRED TWENTY NINE THOUSAND DOLLARS (In Words)

#### 10. SURETY

10.1. If Bidder is awarded a construction contract from this Bid, the surety who provides the Performance and Payment Bond(s) shall be:

American Contractors Indemnity Company Whose address is

2160 Harvard Street, #260. Sacramento, CA 95815

Street

City

State

Zip

#### 11. LICENSE

11.1. Class A, California Contractor License No. 956847.

#### 12. BIDDER

##### An Individual

By \_\_\_\_\_  
(Individual's name and signature)

##### A Partnership

By \_\_\_\_\_  
(Partnership name)

\_\_\_\_\_  
(Name and signature of general partner)

\_\_\_\_\_  
(Title)

A Corporation

By Advanced Geotechniques, Inc.  
(Corporation name)  
California  
(State of Incorporation)

By Greg Gularte  
(Name and signature of person authorized to sign)  
President  
(Title)

(Corporate Seal)

A Joint Venture

By \_\_\_\_\_  
(Business name)

\_\_\_\_\_  
(Name and signature of person authorized to sign)

By \_\_\_\_\_  
(Business name)

\_\_\_\_\_  
(Name and signature of person authorized to sign)

(Each joint venturer must sign. The manner of signing each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Name, Phone Number, and Address for receipt of official communications and for additional information on this Bid:

Greg Gularte, 916.765.4284 1049 Nichols Court, Rocklin, CA 95765

DIR # 1000020403

SUBMITTED ON October 26, 2020.

+ + END OF SECTION + +



## SECTION 00310

### LIST OF SUBCONTRACTORS

#### **PART 1 – GENERAL**

##### 1.1 GENERAL

- 1.1.1 In accordance with the provisions of Section 4100 et seq. of the Public Contract Code of the State of California, each bidder shall list below the name and location of place of business of each subcontractor who will perform a portion of the contract work in an amount in excess of one-half of one percent of the total contract price. In each such instance, the nature (discipline) and extent (subcontract dollar amount) of the work to be sublet shall be listed in the table below

| Subcontractor Name  | Business Name   | Portion of Work |             |
|---|---|-----------------|-------------|
|   |   | Discipline      | Amount (\$) |
| Oak Grove Construction Company<br>Lic # 406464<br>CA DIR # 1000000787 | Oak Grove Construction Company<br>431 Payran St.<br>Petaluma, CA. 94952 | Piping          | \$35,995    |
|   |   |                 |             |
|   |   |                 |             |
|   |   |                 |             |
|   |   |                 |             |
|   |   |                 |             |
|   |   |                 |             |
|   |   |                 |             |
|   |   |                 |             |
|   |   |                 |             |

**SECTION 00400**

**BID BOND**

BOND NO. SEE ATTACHED BID BOND

KNOW ALL MEN BY THESE PRESENTS, that \_\_\_\_\_

Hereinafter called the PRINCIPAL, and \_\_\_\_\_

a corporation duly organized under the laws of the State of \_\_\_\_\_

and authorized to do business in the State of California, as SURETY,

are held and firmly bound unto \_\_\_\_\_

as OWNER, hereinafter called the OBLIGEE, in the sum of \_\_\_\_\_

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_)

for the payment for which we bind ourselves, our heirs, executors, administrators,  
successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS BOND IS SUCH THAT:

WHEREAS, the PRINCIPAL is herewith submitting his or its Bid for \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

said Bid, by reference thereto, being hereby made a part hereof.

NOW, THEREFORE, if said Proposal shall be rejected, or in the alternate, if said Proposal shall be accepted and the PRINCIPAL shall sign and deliver a Contract to OBLIGEE, in the form of Contract attached hereto and shall execute and deliver Performance and Payment Bonds in the forms attached hereto (all completed in accordance with said Proposal) to OBLIGEE, and shall in all other respects perform the agreement created by the acceptance of said Proposal;

Then, this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the SURETY for any and all default of the PRINCIPAL hereunder shall be the amount of this obligation as herein stated.

The SURETY, for value received, hereby stipulates and agrees that the obligations of said SURETY and its bond shall be in no way impaired or affected by any extension of the time

within which the Owner may accept such Proposal and said SURETY does hereby waive notice of any such extension.

IN WITNESS THEREOF, the above-bounded parties have executed this instrument under their several seals, the name and corporate seal of each corporate party being hereto affixed and those presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

PRINCIPAL

By \_\_\_\_\_

SURETY

By \_\_\_\_\_

Attorney-In-Fact

The rate of premium on this bond is \_\_\_\_\_ per thousand.

The amount of premium charged \$\_\_\_\_\_.

+ + END OF SECTION + +



**SECTION 00400**

**BID BOND**

BOND NO. BB2011992

KNOW ALL MEN BY THESE PRESENTS, that Advanced Geotechniques, Inc.

Hereinafter called the PRINCIPAL, and American Contractors Indemnity Company

a corporation duly organized under the laws of the State of California

and authorized to do business in the State of California, as SURETY,

are held and firmly bound unto Valley of the Moon Water District

as OWNER, hereinafter called the OBLIGEE, in the sum of Thirty Thousand and No/100

DOLLARS (\$ 30,000.00 )

for the payment for which we bind ourselves, our heirs, executors, administrators,  
successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS BOND IS SUCH THAT:

WHEREAS, the PRINCIPAL is herewith submitting his or its Bid for Donald Tank Site

Hillside Stability Project

said Bid, by reference thereto, being hereby made a part hereof.

NOW, THEREFORE, if said Proposal shall be rejected, or in the alternate, if said Proposal shall be accepted and the PRINCIPAL shall sign and deliver a Contract to OBLIGEE, in the form of Contract attached hereto and shall execute and deliver Performance and Payment Bonds in the forms attached hereto (all completed in accordance with said Proposal) to OBLIGEE, and shall in all other respects perform the agreement created by the acceptance of said Proposal;

Then, this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the SURETY for any and all default of the PRINCIPAL hereunder shall be the amount of this obligation as herein stated.

The SURETY, for value received, hereby stipulates and agrees that the obligations of said SURETY and its bond shall be in no way impaired or affected by any extension of the time



within which the Owner may accept such Proposal and said SURETY does hereby waive notice of any such extension.

IN WITNESS THEREOF, the above-bounded parties have executed this instrument under their several seals, the name and corporate seal of each corporate party being hereto affixed and those presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Signed and sealed this 26th day of October, 2020.

PRINCIPAL

By 

SURETY

By 

Attorney-In-Fact DAREN EISEMAN

The rate of premium on this bond is N/A per thousand.

The amount of premium charged \$ N/A

+ + END OF SECTION + +

# CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA

COUNTY OF SACRAMENTO }

On 10-26-2020 before me , KATY TAYLOR Notary Public,  
Date (here insert name )

personally appeared DAREN EISEMAN

\*\*\*\*\*

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature: [Handwritten Signature] (Seal)

## OPTIONAL INFORMATION

Description of Attached Document

Title or Type of Document: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Document Date: \_\_\_\_\_ Other: \_\_\_\_\_



TOKIO MARINE  
HCC

## POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That American Contractors Indemnity Company of the State of California, a California corporation, does hereby appoint,

### DAREN EISEMAN

its true and lawful Attorney-in-Fact, with full authority to execute on its behalf bond number BB2011992, issued in the course of its business and to bind the Company thereby, in an amount not to exceed Three million and 00/100 (\$3,000,000.00).

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the Board of Directors of AMERICAN CONTRACTORS INDEMNITY COMPANY at a meeting duly called and held on the 1<sup>st</sup> day of September, 2011.

"Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached."

The Attorney-in-Fact named above may be an agent or a broker of the Company. The granting of this Power of Attorney is specific to this bond and does not indicate whether the Attorney-in-Fact is or is not an appointed agent of the Company.

IN WITNESS WHEREOF, American Contractors Indemnity Company has caused its seal to be affixed hereto and executed by its President on this 1<sup>st</sup> day of June, 2018.

State of California  
County of Los Angeles



AMERICAN CONTRACTORS INDEMNITY COMPANY

By: \_\_\_\_\_

Adam S. Pessin  
Adam S. Pessin, President

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

On this 1<sup>st</sup> day of June, 2018, before me, Sonia O. Carrejo, a notary public, personally appeared Adam S. Pessin, President of American Contractors Indemnity Company, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

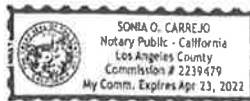
I certify under PENALTY OF PERJURY under the laws of the State of CALIFORNIA that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

Sonia O. Carrejo

(seal)



I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, do hereby certify that the Power of Attorney and the resolution adopted by the Board of Directors of said Company as set forth above, are true and correct transcripts thereof and that neither the said Power of Attorney nor the resolution have been revoked and they are now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand this 26TH day of October, 2020

Bond No. BB2011992

Agency No. 17387



Kio Lo  
Kio Lo, Assistant Secretary

# ADVANCED GEOTECHNIQUES, INC.

1049 Nichols Drive, Rocklin, CA 95765 Phone 916.765.4284 Fax 916.409.4189 Cont. Lic. 956847  
DIR #1000020403

October 26, 2020

RE: Part 15, subsection 15.4

We certify that are facilities are non-segragated.

We are not a Disadvantaged Business Enterprise.

We certify that we are not facing debarment, suspension, ineligibility, or voluntary exclusion.

We certify non-Collusion on the project.

We certify that we are non-discriminatory.

We certify that we are an equal opportunity employer.

We certify that we have no lobbying involvement.

We certify that we are a drug free workplace.



Greg G. Gularte, President

Date: December 1, 2020  
Item: 8.B

## MEMORANDUM

TO: Valley of the Moon Water District Board of Directors

FROM: Matt Fullner, Interim General Manager

SUBJECT: Proposition 218 Rate Increase Notice Approval

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### **Background:**

In July of this year, the Board decided to delay the usual rate increase until later in the fiscal year in order to lessen the economic impact on its customers as a result of the COVID-19 pandemic. At the November regular Board meeting, staff brought forward two possible options for proceeding with the rate increase. At that meeting, the Board Directed staff to bring a draft Proposition 218 notice of rate increase to the December 1<sup>st</sup> Board meeting for approval and hold the public hearing at the Regular February Board meeting.

Please find the requested draft notice attached for review and approval. If this notice is approved, the District will remain on the schedule determined at the November meeting, and hold the public hearing at the regular Board meeting on February 2<sup>nd</sup>, 2021.

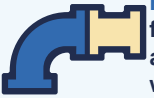
### **Recommendation:**

Approve the attached Proposition 218 Rate Increase Notice for immediate dissemination to District customers.

# WHY ARE RATE CHANGES NECESSARY?

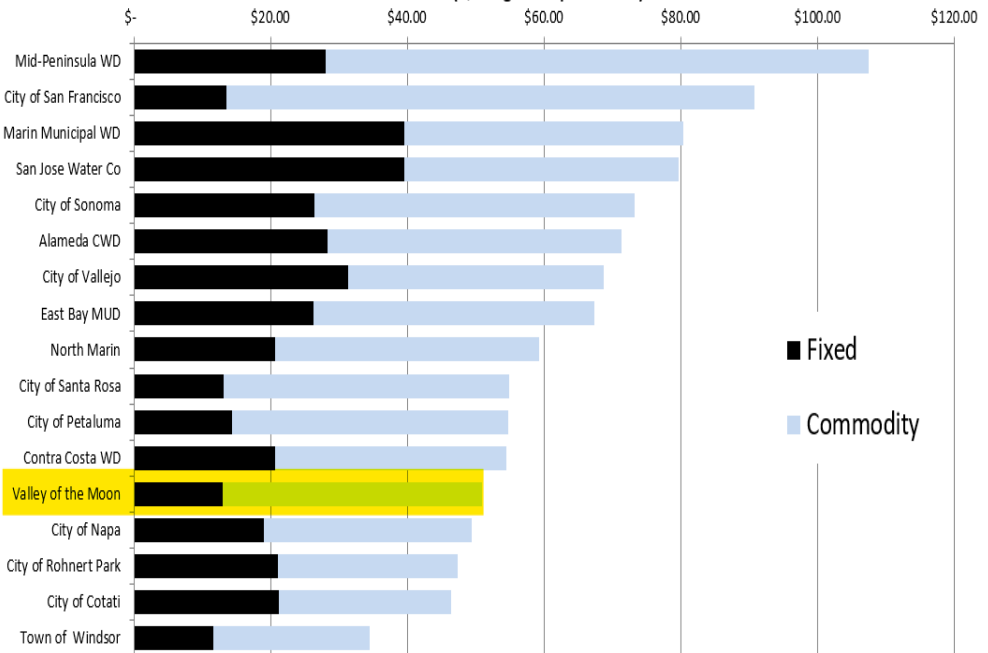


**Aging Water System** – VOMWD maintains a complex system with 92 miles of pipeline, 12 storage tanks, 11 booster stations, and 6 groundwater wells to deliver high-quality water safely and reliably to about 23,000 people. The District has a five-year capital plan for proactive maintenance and upgrades of water mains, wells, reservoirs and equipment to keep the system functioning efficiently and avoid expensive breaks and repairs.



**Rising Operating Costs** – Expenses have increased for energy, materials, labor, treatment, equipment, delivery and pension obligations. The cost of water from our wholesaler, Sonoma Water, has increased due to environmental and regulatory requirements, and revenue from water sales is down due to state mandated conservation.

Current Monthly Agency Cost Comparison for Single Family Homes with Median Usage  
(7,000 gallons per month)



## BASIS OF PROPOSED RATE ADJUSTMENT

### BASIS OF PROPOSED RATE ADJUSTMENT

The proposed water rate structure and charges were calculated by NBS Government Finance Group, an independent, third-party consultant, to evenly spread the applicable costs among water users according to the cost of providing service to those users. The proposed rates are based on the Cost of Service Study, which is available for public review and inspection at VOMWD offices located at 19039 Bay St., Sonoma, CA, and online at [www.VOMWD.org](http://www.VOMWD.org).

The Valley of the Moon Water District is dedicated to keeping costs – and customer bills – as low as possible.

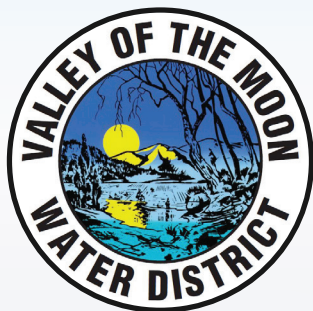


P.O. Box 280 EL  
Verano, CA 95433

**PRESRT STD**  
U.S. POSTAGE  
**PAID**  
PERMIT #  
SONOMA, CA

# VALLEY OF THE MOON WATER DISTRICT

## NOTICE OF PROPOSITION 218 PUBLIC HEARINGS



Concerning Proposed Changes to the  
VOMWD Water Rate and Service Charges

**DATE:** February 2, 2021

**TIME:** 6:45PM

**LOCATION:** Valley of the Moon Water District  
Currently, meetings are hosted via Zoom.  
Meeting ID: 213 522 6170  
Password: VOMWD  
Dial in +1 669 900 6833 US

## IMPORTANT INFORMATION ABOUT YOUR WATER RATES

This notice is being furnished to you by Valley of the Moon Water District (VOMWD) pursuant to California Constitution Article XIII D (also known as "Proposition 218"). Under the terms of Proposition 218, VOMWD is required to notify the property owners of record of proposed changes to property-related fees, such as water and sewer service.

This serves as notice that the VOMWD Board of Directors will conduct a public hearing, at the time, date and location specified above, to consider recommended adjustments to VOMWD's water service rates. If approved, the new water rates will go into effect on February 3, 2021. Each element of the proposed action is explained in this document.

All members of the public are invited to attend the public hearing. Additionally, under California state law, all property owners and customers of record may submit a written protest to the proposed rate changes. Only one protest per parcel is permitted. Please refer to the "How Can I Participate?" section of this document for instructions on submitting a formal written protest against the proposed action. All written protests will be verified. You may also appear at the public hearing at the date and time specified above.

More information is available online at: [www.VOMWD.org](http://www.VOMWD.org).

*Si gustaria obtener esta información en español, por favor visite  
[www.VOMWD.com](http://www.VOMWD.com) o contáctenos a (707) 996-1037.*



# WHY HAVE I RECEIVED THIS NOTICE?

Earlier this year, the Board of Directors of VOMWD took action to delay the proposed rate increase, from July of 2020 to February of 2021, due to the COVID-19 Pandemic. This was done in an effort to reduce economic impact to VOMWD customers. VOMWD is now taking steps to move forward on the proposed changes that would affect your water bill. The changes are based on a cost-of-service study by an independent consultant. The research, reasoning and analysis behind the proposed adjustments are explained in this document and will be addressed at the upcoming public hearing.

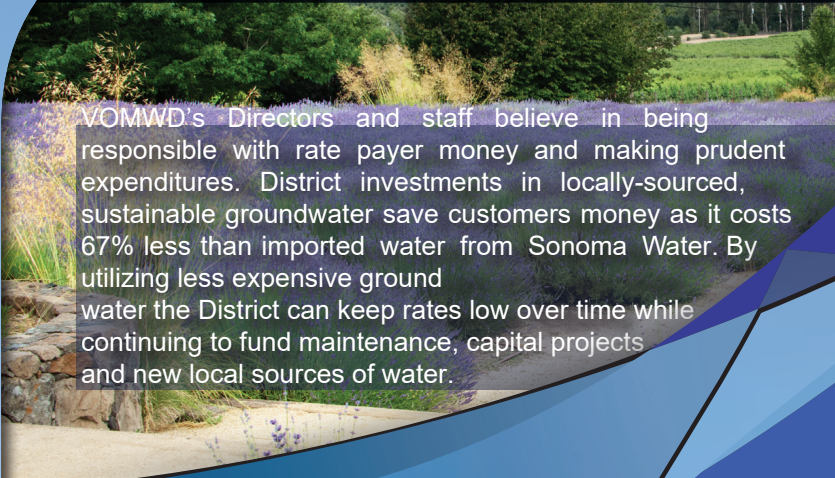
The results of the cost-of-service study indicated a need to adjust both water rates and the rate structure in 2018. This was done to be fair and equitable to all customers, and provide revenue sufficient to fund ongoing operating and capital costs including pipeline replacements, interest on debts, and importing and treating water. The proposed action satisfies the requirements of California Water Code section 31007 and meets the financial requirements and goals set forth by VOMWD.



## GET TO KNOW US

It is the mission of the Valley of the Moon Water District to provide our customers with reliable, safe water at an equitable price and to ensure the fiscal and environmental vitality of the District for future generations.

## OUR COMMITMENT



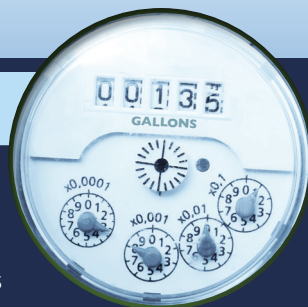
VOMWD's Directors and staff believe in being responsible with rate payer money and making prudent expenditures. District investments in locally-sourced, sustainable groundwater save customers money as it costs 67% less than imported water from Sonoma Water. By utilizing less expensive ground water the District can keep rates low over time while continuing to fund maintenance, capital projects and new local sources of water.

# DESCRIPTION OF WATER RATE STRUCTURE

State law requires a public agency such as VOMWD to set rates and levy charges that are sufficient to cover operating expenses, including interest on debts, and to provide funds for replacement or construction of facilities. The VOMWD water rates are made up of two basic components:

## BASIC SERVICE CHARGES

A bi-monthly charge, based on meter size, to recover the fixed cost associated with meter reading and billing, customer service, meter replacement and repair, and a portion of the costs for maintaining your water system.



## QUANTITY (VOLUME) CHARGE

This is based on the actual amount of water used, measured in billing units of 1,000 gallons, and includes the cost of the supply, treatment and distribution. There are currently two billing tiers, which increase in price the more water used. The VOMWD Board of Directors will vote to adopt the proposed rate changes after the rate hearing on February 2.

### LOCALLY SOURCED GROUNDWATER



TIER 2

### IMPORTED WATER SOURCES

The lowest-cost water, in Tier 1, comes from local, sustainable groundwater supplies. Costlier, imported supplies are covered under Tier 2 rates. If approved, customers will be billed at the rates set forth in the tables adjacent.

## DID YOU KNOW?

As a public agency, the district cannot earn a profit from the services it provides, and must charge no more than the actual costs associated with providing services to its customers.

| WATER CONSUMPTION RATES PER BILLING UNIT (BU)*          |            | CURRENT |
|---|------------|---------|
| Bi-Monthly Fixed Service Charge:                        |            |         |
| Residential and MFR 2 & 3 Units                         |            |         |
| 5/8 inch  | \$26.11    |         |
| 3/4 inch  | \$37.49    |         |
| 1 inch  | \$60.26    |         |
| 1 1/2 inch  | \$117.19   |         |
| 2 inch  | \$185.49   |         |
| Commercial, MFR 4+ Units, Institutional and Irrigation  |            |         |
| 5/8 inch  | \$42.78    |         |
| 3/4 inch  | \$62.51    |         |
| 1 inch  | \$101.95   |         |
| 1 1/2 inch  | \$200.57   |         |
| 2 inch  | \$318.91   |         |
| 3 inch  | \$634.48   |         |
| 4 inch  | \$989.49   |         |
| 6 inch  | \$1,975.65 |         |
| Fire Service  |            |         |
| Up to 2 inch  | \$17.39    |         |
| 3 inch  | \$34.09    |         |
| 4 inch  | \$64.83    |         |
| 6 inch  | \$143.90   |         |
| 8 inch  | \$249.32   |         |
| 10 inch   | \$372.31   |         |
| 12 inch   | \$468.94   |         |
| Volumetric Charges for All Water Consumed               |            |         |
| Residential Only - Tiered Rates (Per 1,000 Gallons) (1) |            |         |
| Tier 1: 0-4   | \$4.10     |         |
| Tier 2: over 4  | \$7.15     |         |
|   |            |         |
|   |            |         |
| Commercial Uniform Rate - Per 1,000 Gallons             | \$6.22     |         |
| Institutional Uniform Rate - Per 1,000 Gallons          | \$6.20     |         |
| Irrigation Uniform Rate - Per 1,000 Gallons             | \$7.06     |         |
|   |            |         |
|   |            |         |

1. Single Family, Multi-Family with 2 or 3 Units, Outside District - Residential, and SCWA Residential customer.

| PROPOSED                |            |  |
|-------------------------|------------|--|
| EFFECTIVE<br>02/03/2021 |            |  |
|                         |            |  |
|                         | \$30.94    |  |
|                         | \$44.61    |  |
|                         | \$71.95    |  |
|                         | \$140.29   |  |
|                         | \$222.30   |  |
|                         |            |  |
|                         | \$50.96    |  |
|                         | \$74.64    |  |
|                         | \$122.00   |  |
|                         | \$240.40   |  |
|                         | \$382.48   |  |
|                         | \$761.36   |  |
|                         | \$1,187.61 |  |
|                         | \$2,371.61 |  |
|                         |            |  |
|                         | \$18.78    |  |
|                         | \$36.79    |  |
|                         | \$69.98    |  |
|                         | \$155.33   |  |
|                         | \$269.12   |  |
|                         | \$401.88   |  |
|                         | \$506.19   |  |
|                         |            |  |
|                         | \$4.30     |  |
|                         | \$7.41     |  |
|                         |            |  |
|                         |            |  |
|                         |            |  |
|                         | \$6.40     |  |
|                         | \$6.38     |  |
|                         | \$7.40     |  |
|                         |            |  |
|                         |            |  |

## DID YOU KNOW?

### UNDERSTANDING YOUR CITIZEN'S RATE GROUP

During the 2017 rate study, seeking public input about rates VOMWD assembled an advisory panel made up of six citizens, two

Board members, the general manager and an independent rate consultant. The committee consisted of members with low-, average- and high-water use.

The group met four times to evaluate multiple rate scenarios and develop pricing that is legally defensible and has the least impact to ratepayers. Members considered a range of rate structures, from a 50% fixed fee/50% volumetric fee to a 20% fixed fee/80% volumetric fee, and two vs. three tiers.

The group's feedback was critical in developing the proposed rates from 2018 through 2022.



# HOW CAN I PARTICIPATE?

Valley of the Moon Water District welcomes your participation and input throughout the process as its Board of Directors considers the changes explained in this Notice. If you have any questions or comments about VOMWD's proposed rate adjustments, you can:



**Call, visit or log-on.** The cost-of-service study and more information on the proposed adjustments and increases are available for review at the VOMWD office, and on our website: [www.VOMWD.org](http://www.VOMWD.org). In addition, please contact the office at **(707) 996-1037**, where you can ask questions.



**Write.** Owners of real property who will be affected by the proposed rate changes, as well as tenants who will be directly responsible for paying the charge, may file a written protest against the proposed rate adjustments; however, only one written protest per parcel shall be counted in calculating the majority protest as explained below ("Public hearing process"). Written protests will be treated as public records once opened. Written protests may be mailed to **Valley of the Moon Water District, P.O. Box 280, El Verano, CA 95433**, or delivered in person to the District at 19039 Bay St., Sonoma. Protest will be received up until close of business (5pm) on the night of the Board meeting. Protests must specify the rate or charge being protested and must include: your name, parcel number and/or service address, and your signature. Objections submitted by email or other electronic means do not count as formal written protests.

**Attend the public hearing.** Members of the public are welcome to attend the public hearing regarding the proposed rate changes. The public hearing will take place on **February 2 2021, at 6:45 p.m. Currently they are being hosted via Zoom.**



**Meeting ID: 213 522 6170      Password: VOMWD**  
**Dial in +1 669 900 6833 US**

At the public hearing, all members of the public will have an opportunity to speak and give testimony regarding the proposed water rate adjustments; however, only written protests count toward a majority protest.

**Public hearing process:** At the time of the public hearing, the Board of Directors will hear and consider all written protests and public comments. After the public hearing, if a majority of the property owners or customers of record of the impacted parcels submit written protests in opposition to the proposed rate increase, they will not be imposed. If a majority written protest is not received, VOMWD's Board of Directors may adopt the proposed changes, though it is not obligated to. If adopted, the proposed rates increase on February 3, 2021.